



ADDENDUM NO. 1

**Price-Martin Facility Hardening**

Located at 220 North 11<sup>th</sup> Street in the City of Palatka (Putnam County), Florida

Tuesday, January 28, 2025

Architect of Record: Passero Associates, LLC  
4730 Casa Cola Way, Suite 200  
St. Augustine, FL 32095  
(904) 224-7082

Christopher Nardone, AIA  
cnardone@passero.com

**PASSERO**  
architecture engineering

Florida Commerce Agreement No. I0146

Passero Associates Project No. 20213160.0006

**ADDENDUM NO. 1**  
**Price-Martin Facility Hardening**  
**City of Palatka**  
**Tuesday, January 28, 2025**

The following items are clarifications, corrections, or additions to the contract documents. **THIS ADDENDUM TAKES PRECEDENCE OVER THE ORIGINAL PARTS OF THE CONTRACT DOCUMENTS.**

All the parts of the contract documents, not specifically modified by this or other addenda, remain in full force and effect.

Bidders shall thoroughly familiarize themselves with the contents of this Addendum before submitting bid proposals. **IT SHALL BE THE BIDDER'S RESPONSIBILITY TO INFORM THE SUBCONTRACTORS, SUPPLIERS, MANUFACTURERS AND OTHER PARTIES PARTICIPATING IN THE WORK OF APPLICABLE REQUIREMENTS IN THIS ADDENDUM.**

Bidders shall acknowledge receipt of this addendum, identified by number and date, on the Addenda Receipt form included in the Proposal Section of the Contract Documents and submitted as part of their Proposal. Failure to acknowledge receipt of Addendum may be grounds for rejection of the bid proposal.

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Items amended to the Contract Documents are as follows:

**BID FORMS**

**REPLACE** BID FORM with ADDENDUM NO. 1 – BID FORM

**DRAWINGS – ARCHITECTURAL**

**NOTE:** Temporarily remove blinds and any other window coverings. Store and protect during construction. Replace in-kind.

**NOTE:** Contractor should use parking lot adjacent to the building as the staging area; keep the front parking lot clear of vehicles and equipment at all times. See attached sketch.

**DRAWINGS – STRUCTURAL**

**DRAWINGS – MEP**

**NOTE:** Two (2) water heaters to be replaced with new in-kind. See attached for photos and location.

**BIDDERS QUESTIONS AND ANSWERS**

**Q1: If the contractor sees fit to use different methods, while still achieving the design intent, will that be permitted?**

A1: The contractor may use different methods, such as reinforcing the walls by demolishing the inside of the building in lieu of removing the exterior brick veneer, as long as the design intent is met.

**Q2: Since roof access was not possible at the pre-bid meeting, can you provide photo documentation of the roof?**

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**City of Palatka**  
**Tuesday, January 28, 2025**

A2: See attached photos.

**ADDITIONAL DOCUMENTS INCLUDED**

Revised Bid Form

Parking lot staging area identification

Photo documentation of existing roof

Water Heater identification

Pre-bid Meeting Sign-in Sheet

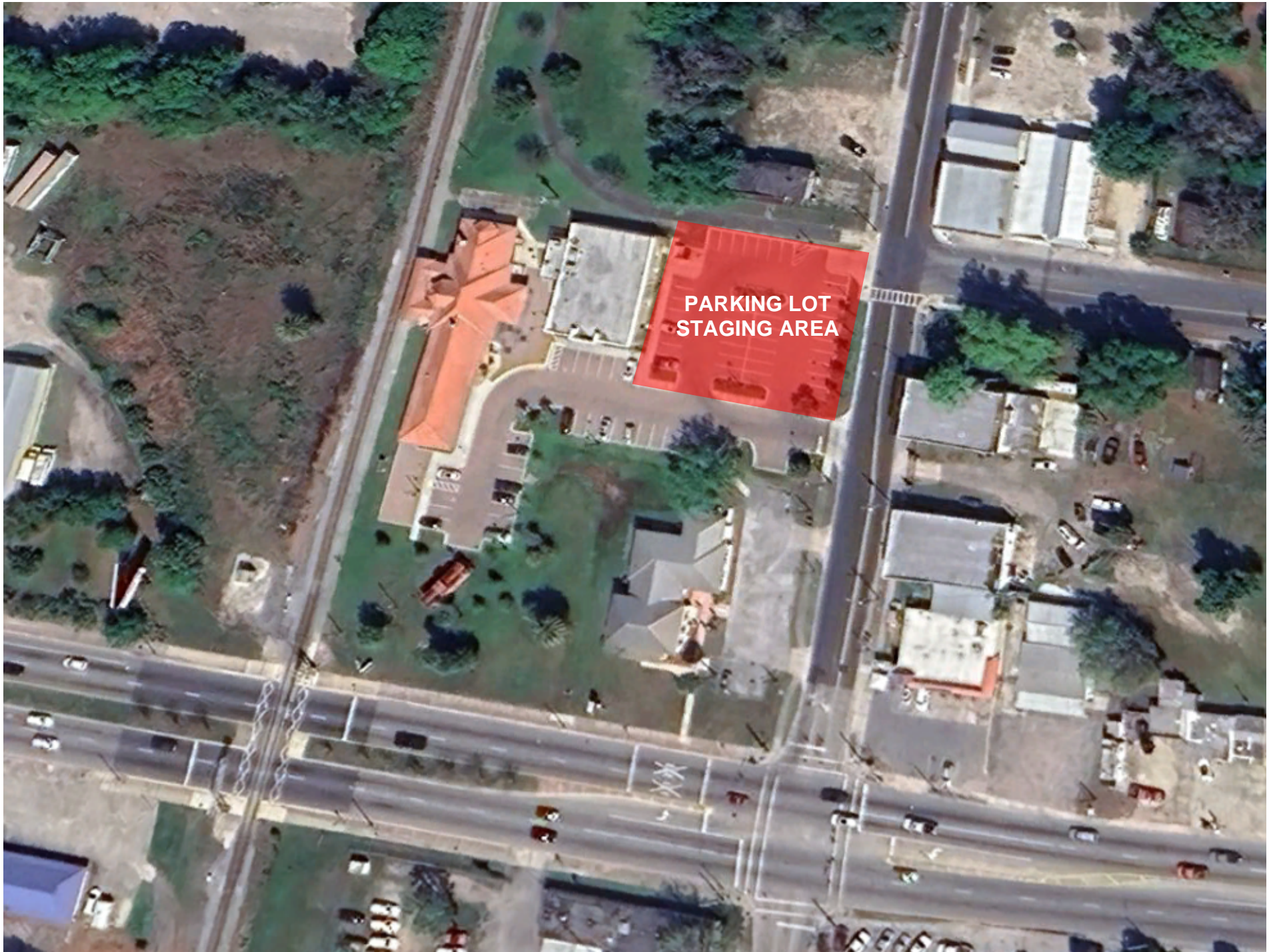
Pre-bid Meeting Presentation

**END OF ADDENDUM NO. 1**

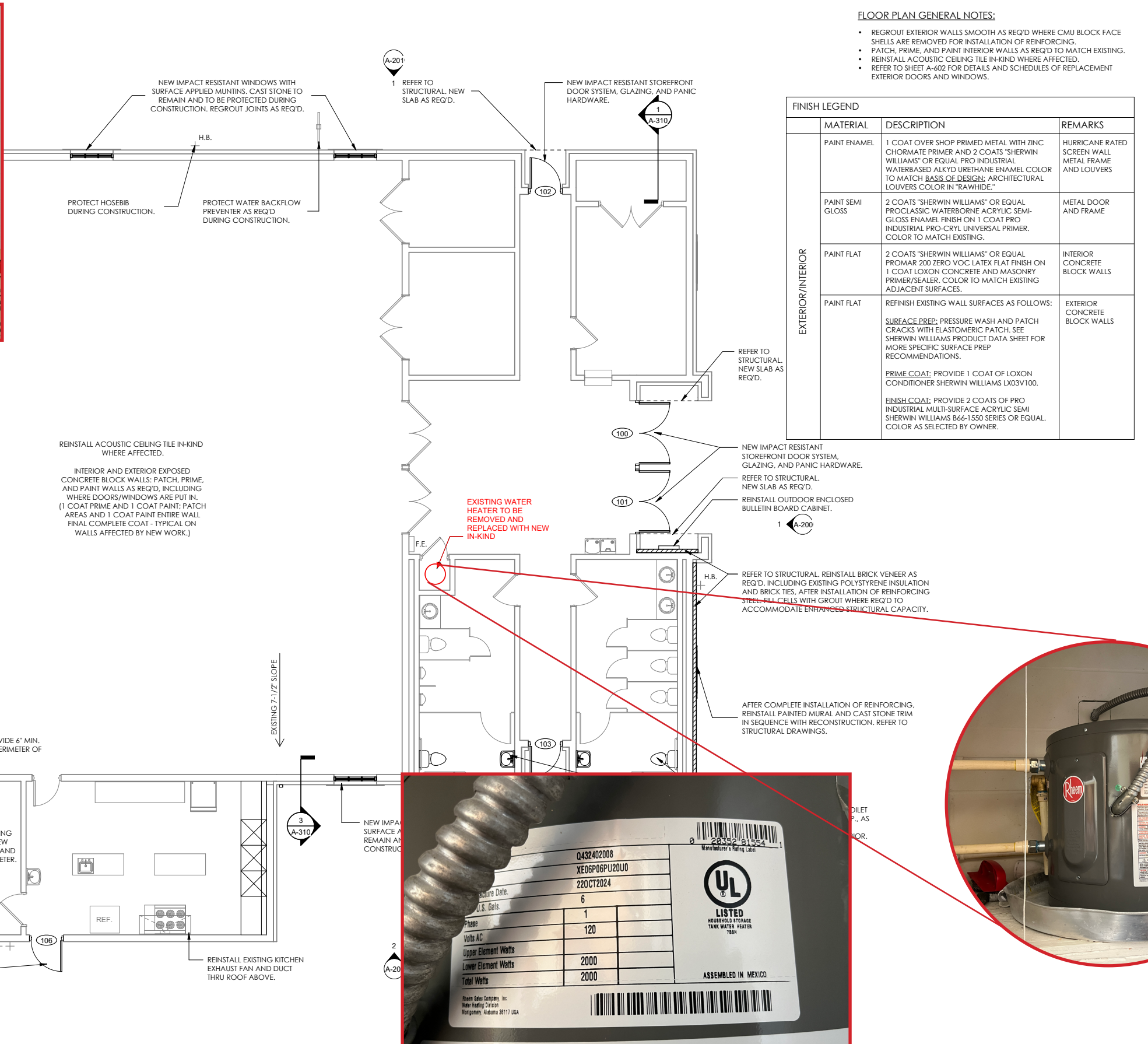
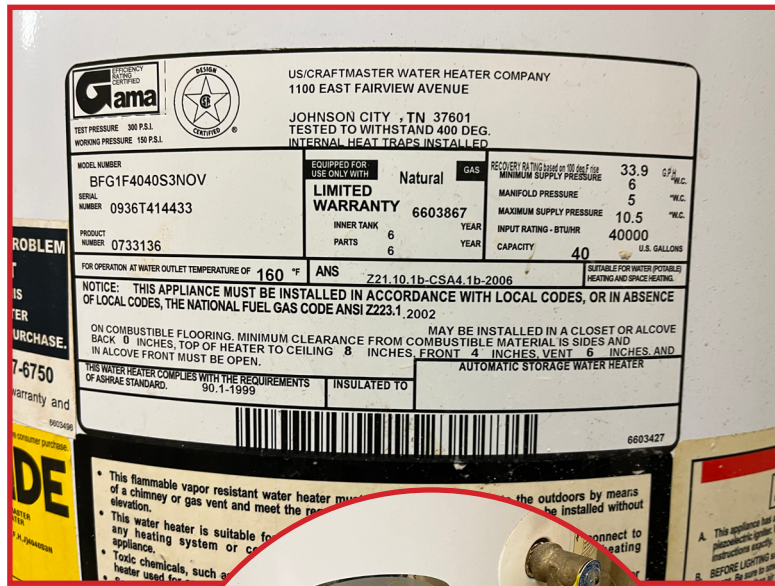
**ADDENDUM NO. 1 - BID FORM  
PRICE-MARTIN COMMUNITY CENTER**

<b>BASE BID</b>				
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>
1	Mobilization.	1	LS	
2	Removal and proper disposal of but not limited to, existing roof membranes, mechanical curbs, flashing and insulation down to roof deck including temporary removal of roof equipment including weather protection.	1	L.S.	
3	Add structure systems and install new but not limited to, rigid insulation roof system and flashing to meet local hurricane and building codes, including installation of new curbs (per code); reinstalling of rooftop equipment and electric disconnects; extension of plumbing vents; and relocations of communication cable.	1	L.S.	
4	<p>Make structural modifications to the existing exterior concrete block walls in accordance with design drawings to meet local hurricane and building codes including asbestos abatement to remove vermiculites within concrete block cells including cement plaster patch of open concrete block cells.</p> <p>Temporary removal of existing brick veneer and precast elements, including pruning back or temporary removal of landscape to be replaced in kind.</p> <p>Temporary removal of acoustic ceiling tile system including batt insulation and electric fixtures. Acoustic ceiling tile system and electrical fixtures shall be replaced in kind.</p> <p>Existing batt insulation to be disposed of and will not be required to be reinstalled in existing ceiling. Contractor to provide 192 square feet (3 cases of plain white 2x4 lay-in ceiling tile) of acoustic tile to allow for replacement of damaged tile.</p> <p>Temporary removal of plumbing fixtures, accessories and equipment in the toilet rooms and kitchen area to be required in kind.</p>	1	L.S.	

ITEM	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
5	<p>Installation of new NOA approved hurricane screen wall to protect existing equipment to meet local hurricane and building code, including the following:</p> <p>Installation of equipment will require rotation of existing rooftop unit on new curb to accommodate required equipment access per code, therefore requiring reconfiguration of HVAC ductwork as required to maintain existing mechanical system balance.</p>	1	L.S.	
6	<p>Remove and properly dispose of existing exterior doors and replace with like sized NOA approved hurricane impact resistant doors as follows:</p> <p>(Two) hollow metal pair doors and frame/saddle.</p> <p>(One) hollow metal door and frame/saddle.</p> <p>(Two) Storefront pair doors with transom glazing and frame/saddle.</p> <p>(Two) Storefront doors and frame/saddle.</p>	1	L.S.	
7	<p>Remove and properly dispose of three (3) existing exterior windows and replace with like-size NOA approved hurricane impact resistant windows.</p>	1	L.S.	
8	<p>Restore exterior finishes disturbed during roof, wall, window and door installation with caulking and painting surfaces.</p>	1	L.S.	
9	<p>Restore interior finishes disturbed during roof, wall, HVAC, window and door installation with caulking and painting surfaces.</p>	1	L.S.	
10	<p>Installation of a new natural gas emergency electric generator commensurate with design requirements, including transfer switch, associated electrical upgrades, concrete generator pad and hurricane rated code compliant enclosure.</p>	1	L.S.	
11	<p>Removal and replacement of existing water heaters, in-kind.</p>	1	L.S.	
<b>TOTAL - BASE BID</b>			<b>L.S.</b>	



PARKING LOT  
STAGING AREA



**BID SET**

CLIENT:  
201 N 2ND STREET  
PALATKA, FL 32177



**Passero Associates**  
(904) 757-6106

**FLOOR PLAN FINISH LEGEND**

**CITY OF PALATKA  
PRICE-MARTIN  
COMMUNITY CENTER**  
Price-Martin Facility Hanger  
TOWN/CITY: PALATKA  
COUNTY: PUTNAM STATE: FL

PROJECT NO.:  
20213160.0006

DRAWING NO.:  
A-100

DATE:  
JANUARY 14, 2025

**ADDENDUM NO. 1  
TUESDAY, JANUARY 28, 2025**













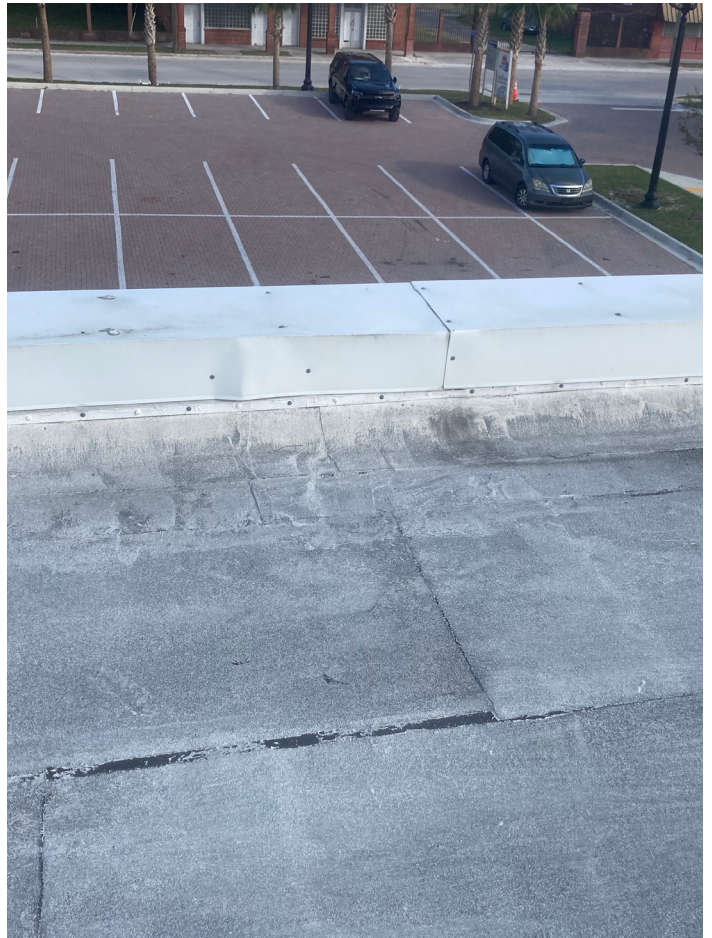






















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# CONTRACT DOCUMENTS FOR: Price-Martin Facility Hardening

CITY OF PALATKA  
PRICE-MARTIN COMMUNITY CENTER  
220 NORTH 11th STREET  
PALATKA, FL 32177

JANUARY 14, 2025

#### DRAWING INDEX:

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ARCHITECTURAL	
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AD-101	ROOF DEMOLITION PLAN
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M-002	MECHANICAL ROOF PLAN
ELECTRICAL	
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E-501	ELECTRICAL ONE LINE DIAGRAM
PLUMBING	
P-001	PLUMBING NOTES
P-201	FIRST FLOOR PLUMBING PLAN
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PASSERO PROJECT NO. 20213160.0006  
FLORIDA COMMERCE AGREEMENT NO. I0146

#### LOCATION MAP:



#### CLIENT:

201 N 2ND STREET  
PALATKA, FL 32177



#### ARCHITECTURAL & STRUCTURAL:

**PA** PASSERO ASSOCIATES  
engineering architecture

4730 CASA COLA WAY, SUITE 200 (904) 757-6106  
ST. AUGUSTINE, FL 32095

#### MEP:



4245 LAND ROAD  
BALL GROUND, GA 30107  
(678) 246-5166

**NON-MANDATORY  
PRE-BID MEETING  
JANUARY 23, 2025  
1:30 P.M.**

# AGENDA

- INTRODUCTIONS & PROJECT LOCATION
- PROJECT COMPONENTS & DESCRIPTIONS
- CONTRACT TIME
- PROJECT SCHEDULE
- MISCELLANEOUS CONTRACT REQUIREMENTS
- QUESTIONS, CLARIFICATIONS & INTERPRETATIONS
- QUESTIONS & COMMENTS AT THIS TIME
- SITE VISIT

**PASSERO**  
architecture engineering

CITY of *Palatka*  
FLORIDA



# INTRODUCTIONS

OWNER:

**CITY OF PALATKA, FLORIDA**

CARLOS DOMINGUEZ BRITO, CITY ENGINEER

JOE VERRECHIO, INTERIM PUBLIC WORKS DIRECTOR

EDDIE CUTWRIGHT, COMMUNITY AFFAIRS DIRECTOR

FUNDING ASSISTANCE:

**FLORIDA COMMERCE**

SHELTER RETRO-FIT PROGRAM

ENGINEERING CONSULTANT:

**PASSERO ASSOCIATES**

CHRISTOPHER NARDONE, AIA, SENIOR PROJECT ARCHITECT

KATIE KMIECIK, ASSOC. AIA, ARCHITECTURAL DESIGNER III

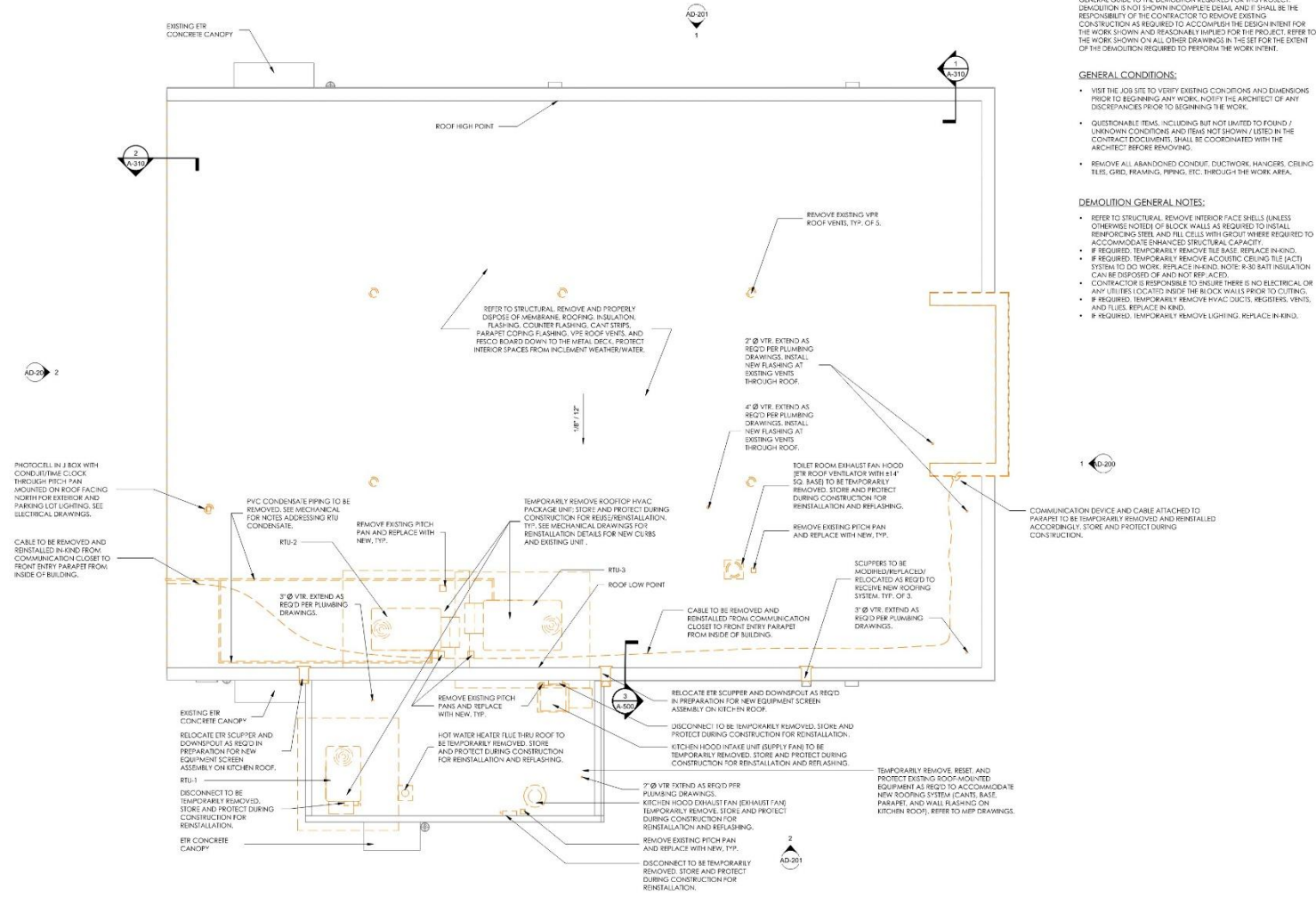


# PROJECT LOCATION



• PROJECT LOCATION: 220 NORTH 11<sup>TH</sup> STREET, PALATKA, FL 32177

# PROJECT COMPONENTS – BID PACKAGE OVERVIEW



**DEMOLITION SCOPE:**

THE EXISTING CONDITION / DEMOLITION DRAWINGS ARE INTENDED AS A GENERAL GUIDE TO THE DEMOLITION REQUIRED FOR THIS PROJECT. DEMOLITION IS NOT SHOWN IN COMPLETE DETAILS AND IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REMOVE EXISTING CONSTRUCTION AS REQUIRED TO ACCOMMODATE THE DESIGN INTENT FOR THE WORK SHOWN AND REASONABLY IMPLIED FOR THE PROJECT. REFER TO THE WORK SHOWN ON ALL OTHER DRAWINGS IN THIS SET FOR THE EXTENT OF THE DEMOLITION REQUIRED TO PERFORM THE WORK INTENT.

**GENERAL CONDITIONS:**

- VISIT THE JOB SITE TO VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO BEGINNING ANY WORK. NOTIFY THE ARCHITECT OF ANY DISCREPANCIES PRIOR TO BEGINNING THE WORK.
- QUESTIONABLE ITEMS, INCLUDING BUT NOT LIMITED TO FOUND / UNKNOWN CONDITIONS AND ITEMS NOT SHOWN / LISTED IN THE CONTRACT DOCUMENTS, SHALL BE COORDINATED WITH THE ARCHITECT BEFORE REMOVING.
- REMOVE ALL ABANDONED CONDUIT, DUCTWORK, HANGERS, CEILING TELES, GRID, FRAMING, PIPING, ETC. THROUGH THE WORK AREA.

**DEMOLITION GENERAL NOTES:**

- REFER TO STRUCTURAL REMOVE INTERIOR FACE SHELLS (UNLESS OTHERWISE NOTED) OF BLOCK WALLS AS REQUIRED TO INSTALL REINFORCING STEEL AND FILL CELLS WITH GROUT WHERE REQUIRED TO ACCOMMODATE ENHANCED STRUCTURAL CAPACITY.
- IF REQUIRED, TEMPORARILY REMOVE TILE BASE, REPLACE IN KIND.
- IF REQUIRED, TEMPORARILY REMOVE ACOUSTIC CEILING TILE (ACT) SYSTEM TO DO WORK. REPLACE HANGERS, HIDE 9-30 BATH INSULATION CAN BE DISPOSED OF AND NOT RE-USED.
- CONTRACTOR IS RESPONSIBLE TO ENSURE THERE IS NO ELECTRICAL OR ANY UTILITIES LOCATED INSIDE THE BLOCK WALLS PRIOR TO CUTTING.
- IF REQUIRED, TEMPORARILY REMOVE VAC DUCTS, REGISTERS, VENTS, AND FLUES. REPLACE IN KIND.
- IF REQUIRED, TEMPORARILY REMOVE LIGHTING. REPLACE IN KIND.

**1 ROOF DEMO PLAN**  
0' 1" 2" 3" 4" 5" 6"  
3/16" = 1'-0"

**NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN**



**BID SET**

**CITY OF Palatka**  
FLORIDA

**Client:**  
201 N 2ND STREET  
PALATKA, FL 32177

**Passero Associates**  
4750 US HWY 90W, SUITE 200  
APT. 101, PALATKA, FL 32177 (PH: 352) 888-0486

NO.	DATE	BY	DESCRIPTION

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**ROOF DEMOLITION PLAN**

**CITY OF PALATKA**  
PRICE-MARTIN  
COMMUNITY CENTER

Price-Martin Facility Hardening

TOWN/CITY: PALATKA  
COUNTY: PUTNAM STATE: FL

PROJECT NO: **20213160.0006**

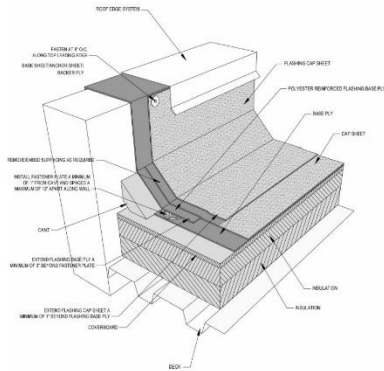
DRAWING NO: **AD-101**

DATE: **JANUARY 14, 2025**

**2** REMOVAL & PROPER DISPOSAL OF, BUT NOT LIMITED TO, EXISTING ROOF MEMBRANES, MECHANICAL CURBS, FLASHING INSULATION DOWN TO ROOF DECK, INCLUDING TEMPORARY REMOVAL OF ROOF EQUIPMENT, INCLUDING WEATHER PROTECTION.

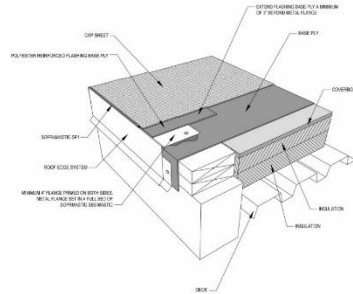
# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

1 BASIS OF DESIGN: SOPREMA 2 PLY SBS MEMBRANE, INSULATED, PARAPET WALL WITH METAL COPING, DRAWING NO. US-RK2255.03.04.



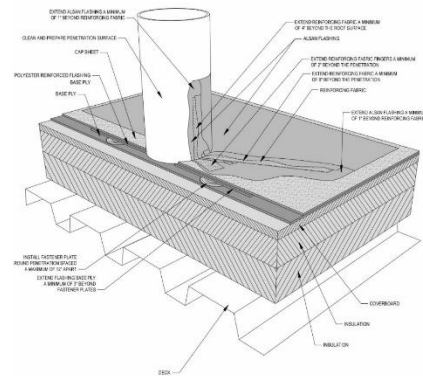
1 PARAPET DETAIL  
N.T.S.

2 BASIS OF DESIGN: SOPREMA 2 PLY SBS MEMBRANE, INSULATED, DRIP EDGE, DRAWING NO. US-RK2255.03.02.



2 DRIP EDGE DETAIL (NO PARAPET)  
N.T.S.

3 BASIS OF DESIGN: SOPREMA 2 PLY SBS MEMBRANE, INSULATED, PIPE PENETRATION WITH LIQUID FLASHING, DRAWING NO. US-RK2255.07.04.



3 PIPE PENETRATION DETAIL  
N.T.S.

**ROOF ASSEMBLY GENERAL NOTES:**

- REFER TO SPECIFICATIONS FOR MORE INFORMATION ON BASIS OF DESIGN; SOPREMA FOR ROOF ASSEMBLY DETAILS.



**BID SET**

STATE:

CLIENT:  
201 N 2ND STREET  
PALATKA, FL 32177



**Passero Associates**

4150 US HIGHWAY 90, SUITE 200, PALATKA, FL 32177  
PROJECT NUMBER: 20213160.0006  
PROJECT MANAGER: CHRISTOPHER PASSERO, AIA  
DESIGNER ARCHITECT: BRANDON M. PASSERO, AIA  
REGISTERED

NO.	DATE	BY	DESCRIPTION

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**B.O.D. ROOF ASSEMBLY DETAILS**  
  
CITY OF PALATKA  
PRICE-MARTIN COMMUNITY CENTER  
Price-Martin Facility Hardening  
TOWN/CITY: PALATKA  
COUNTY: PUTNAM STATE: FL

PROJECT NO: 20213160.0006

DRAWING NO: A-500

DATE: JANUARY 14, 2025

**NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN**

**3** ADD STRUCTURE SYSTEMS AND INSTALL NEW RIGID INSULATION ROOF SYSTEM AND FLASHING TO MEET LOCAL HURRICANE AND BUILDING CODES, INCLUDING INSTALLATION OF NEW CURBS, REINSTALLING OF ROOFTOP EQUIPMENT AND ELECTRICAL DISCONNECTS; EXTENSION OF PLUMBING VENTS, RELOCATIONS OF COMMUNICATION CABLE.

# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

REMOVE AND PROPERLY DISPOSE OF EXISTING ROOFING MEMBRANE, FLASHING, CAP FLASHING, GANT STRIPS, PARAPET CORNICE FLASHING, VFR ROOFING VENTS, AND FESCO BOARD DOWN TO THE METAL DECK. CONTRACTOR TO PROTECT INTERIOR SPACES FROM INLEAKING WEATHER/WATER.

INSTALL NEW PROTECTION BOARD, RIGID AND TAPERED INSULATION (R-25 C.I. MIN.), COVER BOARD, AND NEW MODIFIED BITUMEN MEMBRANE ROOFING IN SEQUENCE WITH NEW CONSTRUCTION BRICK/CMU CURBS AND EQUIPMENT. TYP. REFER TO STRUCTURAL AND MEP DRAWINGS.

ATTACH CEMENT BOARD TO BE FLUSH WITH BACK SIDE OF CAST STONE CAP TO SUPPORT FLASHING SHEETS AS REQ'D.

REFER TO STRUCTURAL. REMOVE CAST STONE CAP AND (2) ROWS OF CAST STONE BLOCKS AS REQ'D TO INSTALL REINFORCING. REINSTALL IN SEQUENCE.

TOP OF CAST STONE +18'-0"

BREAK CHAMFER SHELLS AS REQ'D TO INSERT REINFORCING.

EXISTING CONCRETE TIE BEAM

TOP OF THE BEAM AND CAST STONE LEDGE +16'-0"

TOP OF THE BEAM IN MAIN BUILDING +10'-4"

TOP OF THE BEAM IN KITCHEN +14'-0"

TOP OF ROOF AT L.P. +12'-8"

REFER TO STRUCTURAL. PROVIDE REINFORCING BARS.

CONC. FILLED BLOCK WITH 1-#5 CONC.

R-30 INSULATION NOT REQ'D TO BE REPLACED OR RETURNED IN CEILING. INSULATION NOW LOCATED IN ROOF.

REFER TO STRUCTURAL. LOWER REINFORCING SHALL BE OFFSET ONE CELL 28" FROM UPPER REINFORCING TO PREVENT BRAGGAGE.

REFER TO STRUCTURAL. BREAK FACE SHELLS AS REQ'D TO INSERT REINFORCING.

INTERIOR AND EXTERIOR EXPOSED CONCRETE BLOCK WALLS, PATCH, PRIME AND PAINT WALLS AS REQ'D. INCLUDING WHERE DOOR/FINISHINGS ARE PUT IN (1) COAT PRIME AND (1) COAT PAINT. PATCH AREAS AND (1) COAT PAINT ENTIRE WALL. FINAL COMPLETE COAT TYPICAL. CN WALLS AFFECTED BY NEW WORK.)

REFER TO STRUCTURAL. LOWER REINFORCING SHALL BE OFFSET ONE CELL 28" FROM UPPER REINFORCING TO PREVENT BRAGGAGE.

REFER TO STRUCTURAL. BREAK FACE SHELLS AS REQ'D TO INSERT REINFORCING.

BRICK VENEER

1" RIGID POLYSTYRENE INSULATION

CMU BLOCK WALL

PROTECT FINISH FLOOR AND TRIM AS REQ'D DURING CONSTRUCTION.

REFER TO STRUCTURAL. CONCRETE BLOCK STONEWALL MAY BE GROUDED SOLID. THEREFORE, MILL INTO STONEWALL OR OTHERWISE DROP-IN REINFORCING TO TOP OF FOOTING AS REQ'D.

BACKFILL COMPACT AS REQ'D.

APPROX. FINISH GRADE

FIRST FLOOR +0'-0"

REFER TO STRUCTURAL. CAREFULLY REMOVE BRICK VENEER AS REQ'D TO INSTALL REINFORCING STEEL AT TOP OF FOOTINGS. TYP.

REMOVE AND PROPERLY DISPOSE OF EXISTING ROOFING MEMBRANE, METAL Drip EDGE, CONC. WOOD NAILER, VFR ROOF VENTS, AND FESCO BOARD DOWN TO THE METAL DECK.

INSTALL NEW PROTECTION BOARD, RIGID AND TAPERED INSULATION (R-25 C.I. MIN.), COVER BOARD, AND NEW MODIFIED BITUMEN MEMBRANE ROOFING IN SEQUENCE WITH NEW CONSTRUCTION. REFLASH ALL CURBS AND EQUIPMENT. TYP. REFER TO STRUCTURAL AND MEP DRAWINGS.

PROVIDE (4) 2X8 P.F. WOOD PLATES, FASTEN TO EXISTING CONCRETE TIE BEAM. REFER TO STRUCTURAL FOR FASTENING.

TOP OF THE BEAM AND CAST STONE LEDGE +15'-0"

TOP OF THE BEAM IN MAIN BUILDING +15'-4"

TOP OF THE BEAM IN KITCHEN +14'-0"

TOP OF ROOF AT L.P. +12'-8"

REFER TO STRUCTURAL. BREAK FACE SHELLS AS REQ'D TO INSERT REINFORCING.

R-30 INSULATION NOT REQ'D TO BE REPLACED OR RETURNED IN CEILING. INSULATION NOW LOCATED IN ROOF.

NOTE: ACCORDING TO ORIGINAL DRAWINGS, "A" EXTERIOR WALLS NOT FINISH BRICK FACING. CELLS ARE FILLED WITH VERMICULITE.

ACCORDING TO THE EPA, BUILDINGS WITH VERMICULITE PRIOR TO 1999 MAY BE CONTAMINATED WITH ASBESTOS. CONTRACTOR TO TAKE PRECAUTIONS AND DISPOSE APPROPRIATELY WHEN WORKING WITH CELLS CONTAINING VERMICULITE.

REMOVE AND PROPERLY DISPOSE OF EXISTING ROOFING MEMBRANE, FLASHING, CAP FLASHING, GANT STRIPS, PARAPET CORNICE FLASHING, VFR ROOFING VENTS, AND FESCO BOARD DOWN TO THE METAL DECK. CONTRACTOR TO PROTECT INTERIOR SPACES FROM INLEAKING WEATHER/WATER.

INSTALL NEW PROTECTION BOARD, RIGID AND TAPERED INSULATION (R-25 C.I. MIN.), COVER BOARD, AND NEW MODIFIED BITUMEN MEMBRANE ROOFING IN SEQUENCE WITH NEW CONSTRUCTION. REFLASH ALL CURBS AND EQUIPMENT. TYP. REFER TO STRUCTURAL AND MEP DRAWINGS.

ATTACH CEMENT BOARD TO BE FLUSH WITH BACK SIDE OF CAST STONE CAP TO SUPPORT FLASHING SHEETS AS REQ'D.

BREAK FACE SHELLS AS REQ'D TO INSERT REINFORCING.

TOP OF CAST STONE +18'-0"

REFER TO STRUCTURAL. REMOVE CAST STONE CAP AS REQ'D TO INSTALL REINFORCING. REINSTALL IN SEQUENCE.

TOP OF THE BEAM AND CAST STONE LEDGE +16'-0"

TOP OF THE BEAM IN MAIN BUILDING +10'-4"

TOP OF THE BEAM IN KITCHEN +14'-0"

TOP OF THE BEAM IN KITCHEN +14'-0"

REFER TO STRUCTURAL. BREAK FACE SHELLS AS REQ'D TO INSERT REINFORCING.

R-30 INSULATION NOT REQ'D TO BE REPLACED OR RETURNED IN CEILING. INSULATION NOW LOCATED IN ROOF.

REFER TO STRUCTURAL. BREAK FACE SHELLS AS REQ'D TO INSERT REINFORCING.

BRICK VENEER

1" RIGID POLYSTYRENE INSULATION

CMU BLOCK WALL

1 HIGH POINT OF ROOF - WALL SECTION

2 PARAPET VARIES - ROOF SECTION

3 LOW POINT

NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN



BID SET

CLIENT: 201 N 2ND STREET PALATKA, FL 32177



Passero Associates

4750 US HWY 90W, SUITE 200 PALATKA, FL 32177  
 PROJECT NUMBER: 20213160.0006  
 DESIGNER: PASSERO ASSOCIATES  
 DATE: 11/14/2021

NO.	DATE	BY	DESCRIPTION

UNAUTHORIZED USE OF THESE DRAWINGS OR IN VIOLATION OF ANY APPLICABLE PROFESSIONAL BOARD REGULATIONS IS PROHIBITED. THESE PLANS ARE COPYRIGHT PROTECTED.

WALL AND ROOF SECTIONS

CITY OF PALATKA  
 PRICE-MARTIN  
 COMMUNITY CENTER

Price-Martin Facility Hardening  
 TOWN/CITY: PALATKA  
 COUNTY: PUTNAM STATE: FL

PROJECT: 20213160.0006

DRAWING NO: A-310

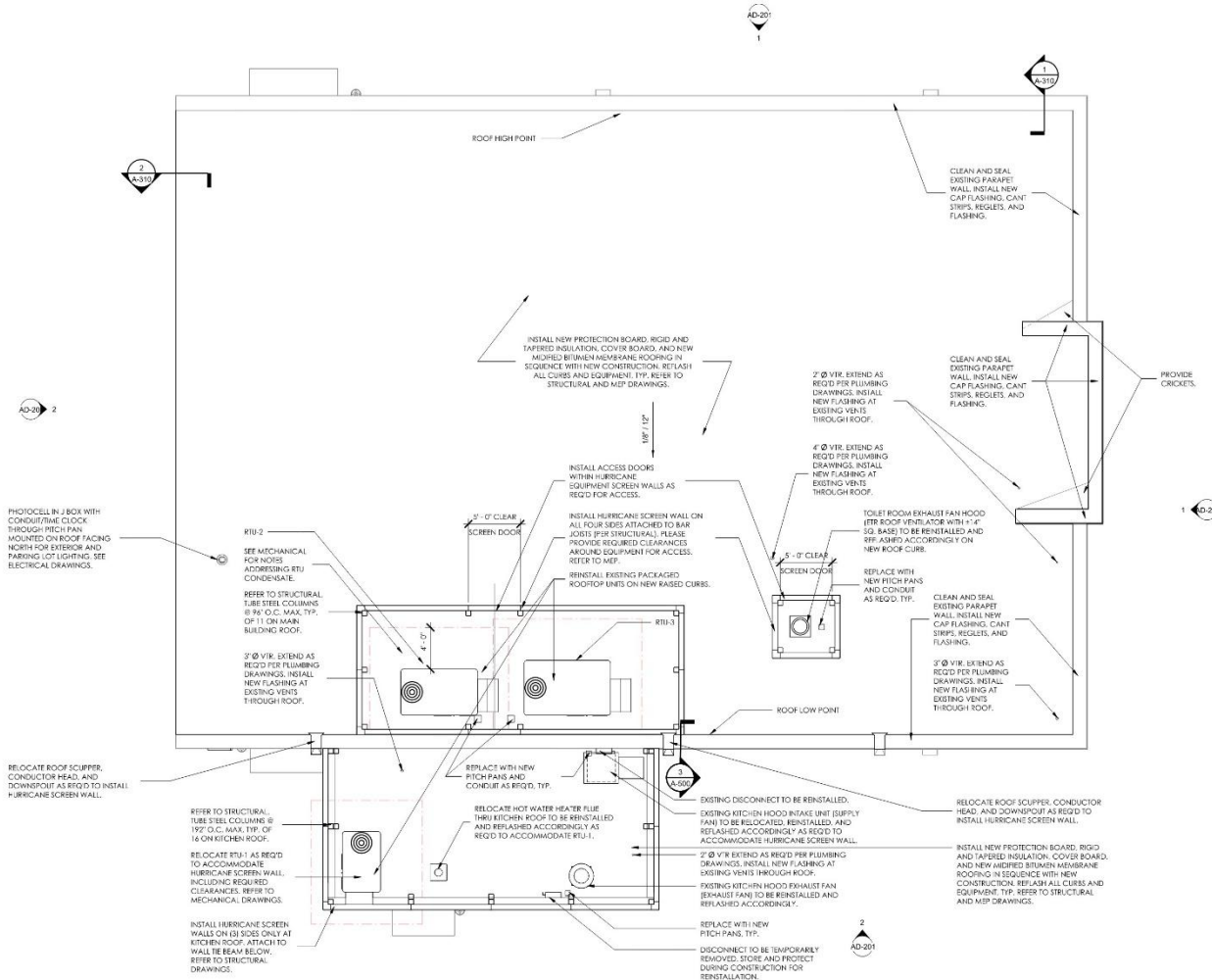
DATE: JANUARY 14, 2025

4 MAKE STRUCTURAL MODIFICATIONS TO THE EXISTING EXTERIOR CONCRETE BLOCK WALLS IN ACCORDANCE WITH DESIGN DRAWINGS BY TEMPORARILY REMOVING EXISTING BRICK VENEER AND REQUIRED LANDSCAPING. REMOVAL OF ACT, INSULATION, AND LIGHT FIXTURES. REINSTALL LIGHT FIXTURES IN KIND AND REPLACE DAMAGED ACT. TEMPORARY REMOVAL OF PLUMBING FIXTURES

# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

## FLOOR PLAN GENERAL NOTES:

- REGROUT EXTERIOR WALLS SMOOTH AS REQ'D WHERE CMU BLOCK FACE SHELLS ARE REMOVED FOR INSTALLATION OF REINFORCING.
- PATCH, PRIME, AND PAINT INTERIOR WALLS AS REQ'D TO MATCH EXISTING.
- REINSTALL ACUSTIC CEILING TILE IN KIND WHERE AFFECTED.
- REFER TO JEST A-602 FOR DETAILS AND SCHEDULES OF REPLACEMENT EXTERIOR DOORS AND WINDOWS.



## 1 ROOF PLAN



**NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN**



**BID SET**

CLIENT:  
201 N 2ND STREET  
PALATKA, FL 32177



## Passero Associates

4750 W. US HWY 90, SUITE 200  
ORLANDO, FL 32835  
PH: 407.351.1111

PROJECT MANAGER: JOHN STRANDBERG, AIA  
DESIGNER: ERIN O'NEIL, AIA  
REGISTERED ARCHITECT: MICHAEL STRANDBERG, AIA

NO.	DATE	BY	DESCRIPTION

## ROOF PLAN

CITY OF PALATKA  
PRICE-MARTIN  
COMMUNITY CENTER  
Price-Martin Facility Hardening  
TOWN/CITY: PALATKA  
COUNTY: PUTNAM STATE: FL

PROJECT NO:  
**20213160.0006**

DRAWING NO:  
**A-102**

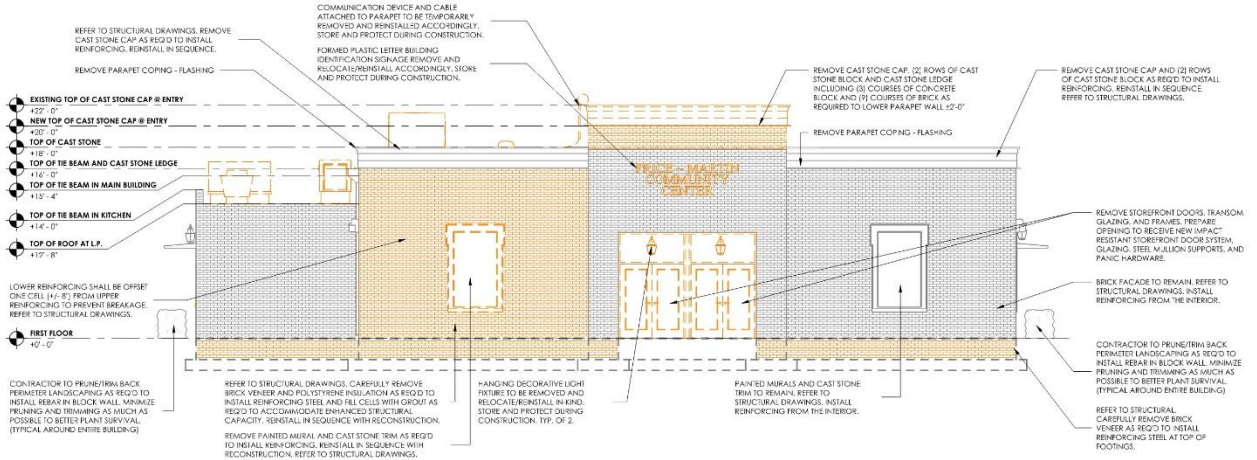
DATE:  
**JANUARY 14, 2025**

**5** INSTALLATION OF NEW NOA APPROVED HURRICANE SCREEN WALL TO PROTECT EXISTING EQUIPMENT AND MEET LOCAL HURRICANE AND BUILDING CODE, INCLUDING: ROTATION OF EXISTING ROOFTOP UNIT ON NEW CURB TO ACCOMMODATE REQ'D EQUIPMENT ACCESS PER CODE, REQUIRING THE RECONFIGURATION OF HVAC DUCTWORK TO MAINTAIN EXISTING MECHANICAL SYSTEM BALANCE.

# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

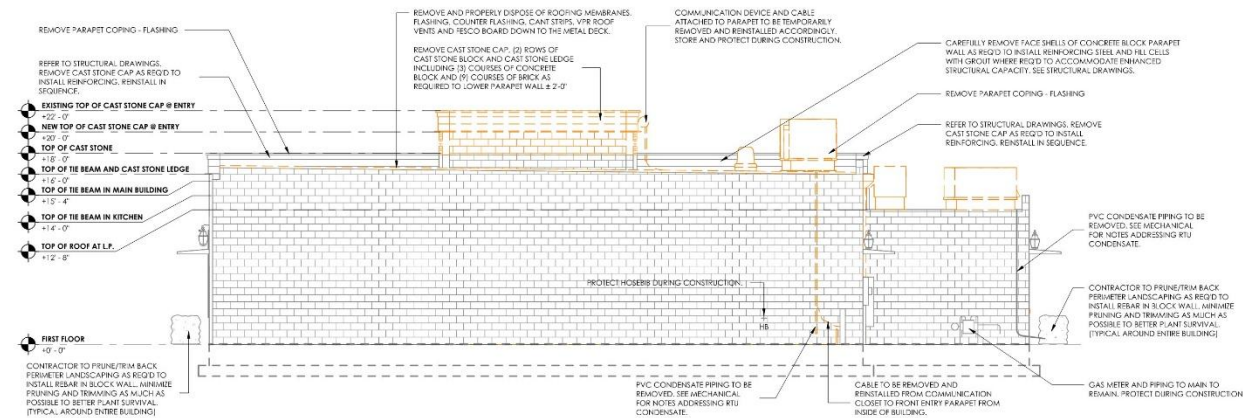
**PA**  
PASSEFO ASSOCIATES  
engineering architecture

**PROMUS**



**1 SOUTH ELEVATION - DEMO**

3/16" = 1'-0"



**2 NORTH ELEVATION - DEMO**

3/16" = 1'-0"

**DEMOLITION SCOPE:**  
THE EXISTING CONDITION / DEMOLITION DRAWINGS ARE INTENDED AS A GENERAL GUIDE TO THE DEMOLITION REQUIRED FOR THIS PROJECT. DEMOLITION IS NOT SHOWN IN COMPLETE DETAIL AND IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REMOVE EXISTING CONTRIBUTION AS REQUIRED TO ACCOMPLISH THE DESIGN INTENT FOR THE WORK SHOWN AND REASONABLY IMPLIED FOR THE PROJECT. REFER TO THE WORK SHOWN ON ALL OTHER DRAWINGS IN THE SET FOR THE EXTENT OF THE DEMOLITION REQUIRED TO PERFORM THE WORK INTENT.

- GENERAL CONDITIONS:**
- VISIT THE JOB SITE TO VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO BEGINNING ANY WORK. NOTIFY THE ARCHITECT OF ANY DISCREPANCIES PRIOR TO BEGINNING THE WORK.
  - QUESTIONABLE ITEMS, INCLUDING BUT NOT LIMITED TO FOUND / UNKNOWN CONDITIONS AND ITEMS NOT SHOWN / LISTED IN THE CONTRACT DOCUMENTS, SHALL BE COORDINATED WITH THE ARCHITECT BEFORE MOVING.
  - REMOVE ALL ABANDONED CONDUIT, DUCTWORK, HANGERS, CEILING TILES, GRID, FRAMING, PIPING, ETC. THROUGH THE WORK AREA.

- DEMOLITION GENERAL NOTES:**
- REFER TO STRUCTURAL. REMOVE INTERIOR FACE SHELLS (UNLESS OTHERWISE NOTED) OF BLOCK WALLS AS REQUIRED TO INSTALL REINFORCING STEEL AND FILL CELLS WITH GROUT WHERE REQUIRED TO ACCOMMODATE ENHANCED STRUCTURAL CAPACITY.
  - IF REQUIRED, TEMPORARILY REMOVE TILE BASE, REPLACE IN KIND.
  - IF REQUIRED, TEMPORARILY REMOVE ACCESSORY CEILING TILE (ACT) SYSTEM TO DO WORK. REPLACE IN KIND. NOTE: R-30 BATT INSULATION CAN BE DISPOSED OF AND NOT RECYCLED.
  - CONTRACTOR IS RESPONSIBLE TO ENSURE THERE IS NO ELECTRICAL OR ANY UTILITIES LOCATED INSIDE THE BLOCK WALLS PRIOR TO CUTTING. IF REQUIRED, TEMPORARILY REMOVE HVAC, ACCEL, REGISTER, VENTS, AND FLUES. REPLACE IN-KIND.
  - IF REQUIRED, TEMPORARILY REMOVE LIGHTING. REPLACE IN-KIND.

**BID SET**

CLIENT:  
201 N 2ND STREET  
PALATKA, FL 32177

**CITY of Palatka**  
FLORIDA

**Passero Associates**

4750 SHERWOOD WAY, SUITE 200  
PALATKA, FL 32177

PROJECT MANAGER: Joseph Strickland, AIA  
DESIGN ARCHITECT: Emma O'Neil, AIA, AIA  
REGISTERED: Thomas G. Keady, AIA, AIA

NO.	DATE	BY	DESCRIPTION

UNAUTHORIZED USE OF THESE DRAWINGS OR IN VIOLATION OF FEDERAL OR STATE LAWS IS PROHIBITED. SEE SECTION 01100 FOR FURTHER INFORMATION.

**NORTH/SOUTH  
DEMOLITION  
ELEVATIONS**  
**CITY OF PALATKA  
PRICE-MARTIN  
COMMUNITY CENTER**

Price-Martin Facility Hardening

TOWN/CITY: PALATKA

COUNTY: PUTNAM STATE: FL

PROJECT NO: 20213160.0006

DRAWING NO: AD-200

DATE: JANUARY 14, 2025

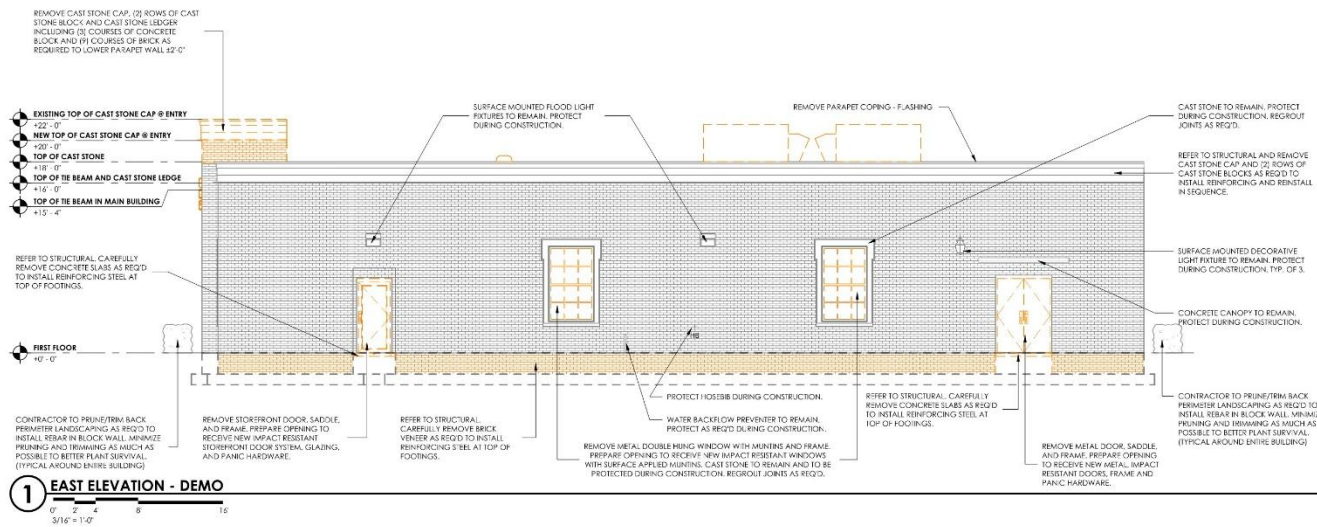
**NOT ALL COMPONENTS RELATED  
TO BID PACKAGE ARE SHOWN**

**6 REMOVE AND PROPERLY DISPOSE OF EXISTING EXTERIOR DOORS AND REPLACE WITH LIKE-SIZED NOA APPROVED HURRICANE IMPACT RESISTANT DOORS.**

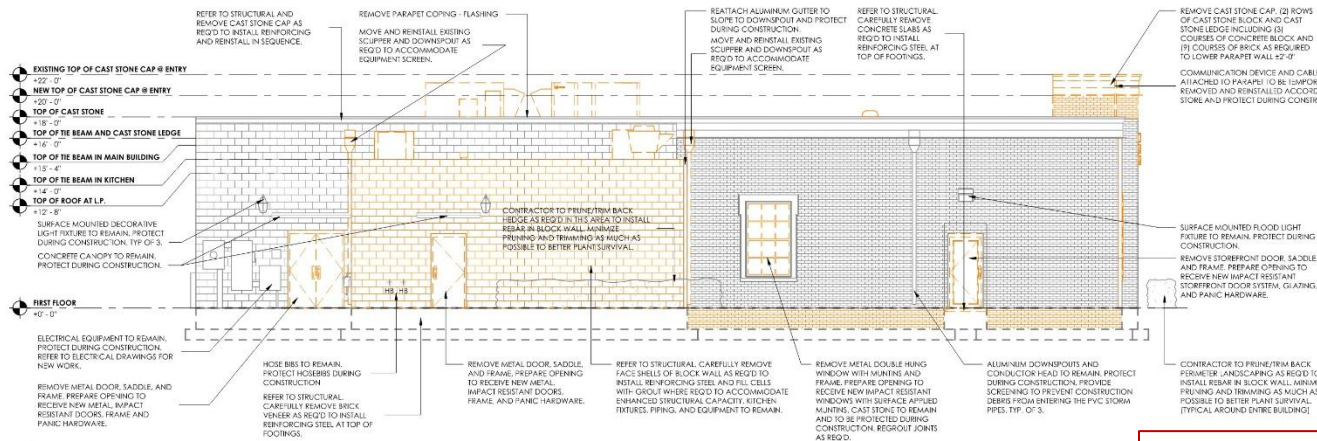
# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

**PA**  
PASSEFO ASSOCIATES  
engineering architecture

**PROMUS**



**1 EAST ELEVATION - DEMO**  
3/16" = 1'-0"



**2 WEST ELEVATION - DEMO**  
3/16" = 1'-0"

**DEMOLITION SCOPE:**  
THE EXISTING CONDITION / DEMOLITION DRAWINGS ARE INTENDED AS A GENERAL GUIDE TO THE DEMOLITION REQUIRED FOR THIS PROJECT. DEMOLITION IS NOT SHOWN INCOMPLETE DETAIL AND IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REMOVE EXISTING CONSTRUCTION AS REQUIRED TO ACCOMPLISH THE DESIGN INTENT FOR THE WORK SHOWN AND REASONABLY IMPLIED FOR THE PROJECT. REFER TO THE WORK SHOWN ON ALL OTHER DRAWINGS IN THE SET FOR THE EXTENT OF THE DEMOLITION REQUIRED TO PERFORM THE WORK INTENT.

- GENERAL CONDITIONS:**
- VISIT THE JOB SITE TO VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO BEGINNING ANY WORK. NOTIFY THE ARCHITECT OF ANY DISCREPANCIES PRIOR TO BEGINNING THE WORK.
  - QUESTIONABLE ITEMS, INCLUDING BUT NOT LIMITED TO FOUND / UNKNOWN CONDITIONS AND ITEMS NOT SHOWN / LISTED IN THE CONTRACT DOCUMENTS, SHALL BE COORDINATED WITH THE ARCHITECT BEFORE REMOVING.
  - REMOVE ALL ABANDONED CONDUIT, DUCTWORK, HANGERS, CEILING TILES, GRID, FRAMING, PIPING, ETC. THROUGH THE WORK AREA.

- DEMOLITION GENERAL NOTES:**
- REFER TO STRUCTURAL. REMOVE INTERIOR FACE SHELLS (UNLESS OTHERWISE NOTED) OF BLOCK WALLS AS REQUIRED TO INSTALL REINFORCING STEEL AND FILL CELLS WITH GROUT WHERE REQUIRED TO ACCOMMODATE ENHANCED STRUCTURAL CAPACITY.
  - IF REQUIRED, TEMPORARILY REMOVE TILE BASE, REPLACE IN KIND.
  - IF REQUIRED, TEMPORARILY REMOVE ACOUSTIC CEILING TILE (ACT) SYSTEM TO DO WORK. REPLACE IN KIND. NOTE: R-30 BATT INSULATION CAN BE DISPOSED OF AND NOT RECYCLED.
  - CONTRACTOR IS RESPONSIBLE TO ENSURE THERE IS NO ELECTRICAL OR AIR UTILITIES LOCATED INSIDE THE BLOCK WALLS PRIOR TO CUTTING. IF REQUIRED, TEMPORARILY REMOVE HVAC, RACEWAY, VENTS, AND FLEX. REPLACE IN-KIND.
  - IF REQUIRED, TEMPORARILY REMOVE LIGHTING. REPLACE IN-KIND.

**NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN**

**BID SET**

CLIENT:  
201 N 2ND STREET  
PALATKA, FL 32177

**CITY of Palatka**  
FLORIDA

**Passero Associates**

4750 SHERWOOD BLVD, SUITE 200  
ORLANDO, FL 32839

PROJECT MANAGER: JOHN STRANDBERG, AIA  
ARCHITECT: ERIN O'NEIL, AIA  
DESIGNER: MICHAEL STRANDBERG, AIA

NO.	DATE	BY	DESCRIPTION

UNAUTHORIZED USE OF THESE DRAWINGS IS IN VIOLATION OF PROFESSIONAL ETHICS AND IS PROHIBITED. ANY UNLAWFUL USE OF THESE DRAWINGS WILL BE PROSECUTED.

**EAST/WEST DEMOLITION ELEVATIONS**  
**CITY OF PALATKA PRICE-MARTIN COMMUNITY CENTER**  
Price-Martin Facility Hardening

TOWN/CITY: PALATKA

COUNTY: PUTNAM STATE: FL

PROJECT NO: 20213160.0006

DRAWING NO: AD-201

DATE: JANUARY 14, 2025

**7 REMOVE AND PROPERLY DISPOSE OF (3) THREE EXISTING EXTERIOR WINDOWS AND REPLACE WITH LIKE-SIZE NOA APPROVED HURRICANE RESISTANT WINDOWS.**



# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

FINISH LEGEND			
	MATERIAL	DESCRIPTION	REMARKS
EXTERIOR/INTERIOR	PAINT ENAMEL	1 COAT OVER SHOP PRIMED METAL WITH ZINC CHORMATE PRIMER AND 2 COATS "SHERWIN WILLIAMS" OR EQUAL PRO INDUSTRIAL WATERBASED ALKYD URETHANE ENAMEL COLOR TO MATCH <u>BASIS OF DESIGN</u> ; ARCHITECTURAL LOUVERS COLOR IN "RAWHIDE."	HURRICANE RATED SCREEN WALL METAL FRAME AND LOUVERS
	PAINT SEMI GLOSS	2 COATS "SHERWIN WILLIAMS" OR EQUAL PROCLASSIC WATERBORNE ACRYLIC SEMI-GLOSS ENAMEL FINISH ON 1 COAT PRO INDUSTRIAL PRO-CRYL UNIVERSAL PRIMER. COLOR TO MATCH EXISTING.	METAL DOOR AND FRAME
	PAINT FLAT	2 COATS "SHERWIN WILLIAMS" OR EQUAL PROMAR 200 ZERO VOC LATEX FLAT FINISH ON 1 COAT LOXON CONCRETE AND MASONRY PRIMER/SEALER. COLOR TO MATCH EXISTING ADJACENT SURFACES.	INTERIOR CONCRETE BLOCK WALLS
	PAINT FLAT	REFINISH EXISTING WALL SURFACES AS FOLLOWS:  <u>SURFACE PREP</u> : PRESSURE WASH AND PATCH CRACKS WITH ELASTOMERIC PATCH. SEE SHERWIN WILLIAMS PRODUCT DATA SHEET FOR MORE SPECIFIC SURFACE PREP RECOMMENDATIONS.  <u>PRIME COAT</u> : PROVIDE 1 COAT OF LOXON CONDITIONER SHERWIN WILLIAMS LX03V100.  <u>FINISH COAT</u> : PROVIDE 2 COATS OF PRO INDUSTRIAL MULTI-SURFACE ACRYLIC SEMI SHERWIN WILLIAMS B66-1550 SERIES OR EQUAL COLOR AS SELECTED BY OWNER.	EXTERIOR CONCRETE BLOCK WALLS

NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN

# PROJECT COMPONENTS – BID PACKAGE OVERVIEW

**PA**  
PASSERO ASSOCIATES  
engineering architecture

**PROMUS**

**BID SET**

CLIENT:  
201 N 2ND STREET  
PALATKA, FL 32177

**CITY of Palatka**  
FLORIDA

**Passero Associates**  
4750 S.W. 84th Ave., Suite 200  
Miami, FL 33155

PROJECT MANAGER: JOHN STRANDBERG, AIA  
DESIGNER: BEATRICE B. SCHMIDT  
REGISTERED ARCHITECT

NO.	DATE	BY	DESCRIPTION

UNAUTHORIZED USE OF THESE DRAWINGS OR IN VIOLATION OF ANY APPLICABLE REGULATIONS OR CODES IS PROHIBITED. ANY REVISIONS SHALL BE INDICATED BY A REVISION SYMBOL.

**FIRST FLOOR PLAN AND FINISH LEGEND**

**CITY OF PALATKA  
PRICE-MARTIN  
COMMUNITY CENTER**

Price-Martin Facility Hardening  
TOWN/CITY: PALATKA

COUNTY: PUTNAM STATE: FL

PROJECT NO: 20213160.0006

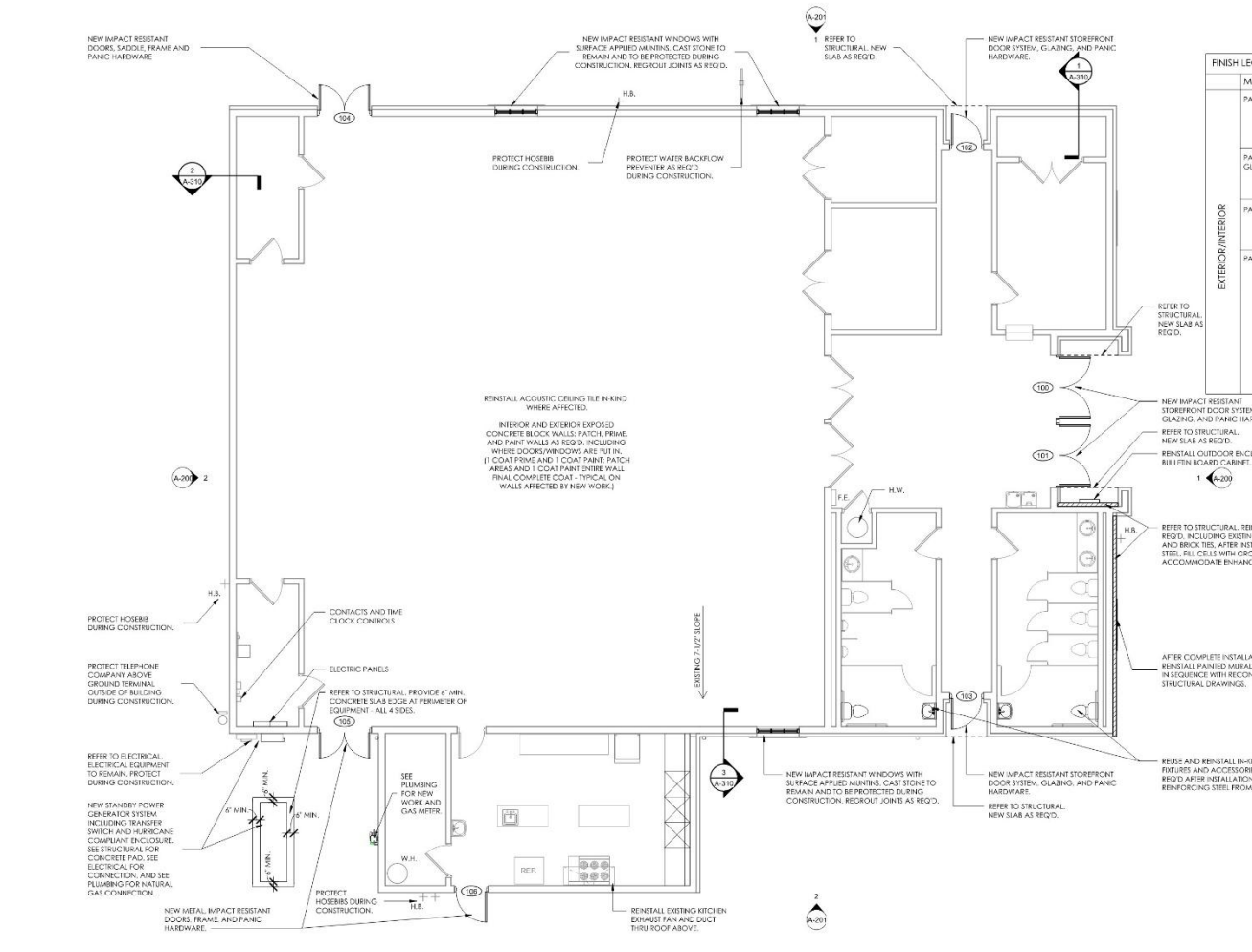
DRAWING NO: A-100

DATE: JANUARY 14, 2025

**FLOOR PLAN GENERAL NOTES:**

- REGROUT EXTERIOR WALLS SMOOTH AS REQ'D WHERE CMU BLOCK FACE SHELLS ARE REMOVED FOR INSTALLATION OF REINFORCING.
- PATCH FRAME AND PAINT INTERIOR WALLS AS REQ'D TO MATCH EXISTING.
- REINSTALL ACoustic CEILING TILE INKIND WHERE AFFECTED.
- REFER TO SHEET A-100 FOR DETAILS AND SCHEDULE OF REPLACEMENT EXTERIOR DOORS AND WINDOWS.

FINISH LEGEND		
MATERIAL	DESCRIPTION	REMARKS
PAINT ENAMEL	1 COAT OVER SHOP PRIMED METAL WITH ZINC CHROMATE PRIMER AND 2 COATS 'SHERWIN WILLIAMS' OR EQUAL PRO INDUSTRIAL WATERBASED ALKYLE URETHANE ENAMEL. COLOR TO MATCH BASE OF EXISTING ARCHITECTURAL. LOUVERS COLOR IN 'RAWWIDE.'	HURRICANE RATED SCREEN WALL, METAL FRAME AND LOUVERS
PAINT SEMI GLOSS	2 COATS 'SHERWIN WILLIAMS' OR EQUAL PROCLASSIC WATERBORNE ACRYLIC SEMI-GLOSS ENAMEL FINISH ON 1 COAT PRO INDUSTRIAL PRO-CRFT UNIVERSA. PRIMER. COLOR TO MATCH EXISTING.	METAL DOOR AND FRAME
PAINT FLAT	2 COATS 'SHERWIN WILLIAMS' OR EQUAL PROFORM 200 ZERO VOC LATEX FLAT FINISH ON 1 COAT LOXON CONCRETE AND MASONRY PRIMER/SEALER. COLOR TO MATCH EXISTING ADJACENT SURFACES.	INTERIOR CONCRETE BLOCK WALLS
PAINT FLAT	REFINISH EXISTING WALL SURFACES AS FOLLOWS: <b>SUBACCELSE:</b> PRESSURE WASH AND PATCH CRACKS WITH ELASTOMERIC PATCH. SEE SHERWIN WILLIAMS PRODUCT DATA SHEET FOR MORE SPECIFIC SURFACE PREP RECOMMENDATIONS. <b>FRAME COAT:</b> PROVIDE 1 COAT OF LOXON CONDITIONER SHERWIN WILLIAMS LKCV100. <b>FINISH COAT:</b> PROVIDE 2 COATS OF PRO INDUSTRIAL INTERIOR SURFACE ACRYLIC ENAMEL SHERWIN WILLIAMS 866-1500 SERIES OR EQUAL. COLOR AS SPECIFIED BY OWNER.	EXTERIOR CONCRETE BLOCK WALLS



**NOT ALL COMPONENTS RELATED TO BID PACKAGE ARE SHOWN**

**10** INSTALLATION OF A NEW NATURAL GAS EMERGENCY ELECTRIC GENERATOR COMMENSURATE WITH DESIGN REQUIREMENTS, INCLUDING TRANSFER SWITCH, ASSOCIATED ELECTRICAL UPDATES, CONCRETE GENERATOR PAD AND HURRICANE RATED CODE COMPLIANT ENCLOSURE

# PROJECT COMPONENTS – BID FORM

## BID FORM PRICE-MARTIN COMMUNITY CENTER

ITEM	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	Mobilization.	1	LS	
2	Removal and proper disposal of but not limited to, existing roof membranes, mechanical curbs, flashing and insulation down to roof deck including temporary removal of roof equipment including weather protection.	1	L.S.	
3	Add structure systems and install new but not limited to, rigid insulation roof system and flashing to meet local hurricane and building codes, including installation of new curbs (per code); reinstalling of rooftop equipment and electric disconnects; extension of plumbing vents; and relocations of communication cable.	1	L.S.	
4	<p>Make structural modifications to the existing exterior concrete block walls in accordance with design drawings to meet local hurricane and building codes</p> <p>Temporary removal of existing brick veneer and precast elements, including pruning back or temporary removal of landscape to be replaced in kind.</p> <p>Temporary removal of acoustic ceiling tile system including batt insulation and electric fixtures. Acoustic ceiling tile system and electrical fixtures shall be replaced in kind.</p> <p>Existing batt insulation to be disposed of and will not be required to be reinstalled in existing ceiling. Contractor to provide 192 square feet (3 cases of plain white 2x4 lay-in ceiling tile) of acoustic tile to allow for replacement of damaged tile.</p> <p>Temporary removal of plumbing fixtures, accessories and equipment in the toilet rooms and kitchen area to be required in kind.</p>	1	L.S.	

ITEM	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
5	<p>Installation of new NOA approved hurricane screen wall to protect existing equipment to meet local hurricane and building code, including the following:</p> <p>Installation of equipment will require rotation of existing rooftop unit on new curb to accommodate required equipment access per code, therefore requiring reconfiguration of HVAC ductwork as required to maintain existing mechanical system balance.</p>	1	L.S.	
6	<p>Remove and properly dispose of existing exterior doors and replace with like sized NOA approved hurricane impact resistant doors as follows:</p> <p>(Two) hollow metal pair doors and frame/saddle.</p> <p>(One) hollow metal door and frame/saddle.</p> <p>(Two) Storefront pair doors with transom glazing and frame/saddle.</p> <p>(Two) Storefront doors and frame/saddle.</p>	1	L.S.	
7	Remove and properly dispose of three (3) existing exterior windows and replace with like-size NOA approved hurricane impact resistant windows.	1	L.S.	
8	Restore exterior finishes disturbed during roof, wall, window and door installation with caulking and painting surfaces.	1	L.S.	
9	Restore interior finishes disturbed during roof, wall, HVAC, window and door installation with caulking and painting surfaces.	1	L.S.	
10	Installation of a new natural gas emergency electric generator commensurate with design requirements, including transfer switch, associated electrical upgrades, concrete generator pad and hurricane rated code compliant enclosure.	1	L.S.	
TOTAL - BASE BID			L.S.	

Value: \$ \_\_\_\_\_ shall include material and labor, including General Contractor Overhead and Profit.

# UTILITY OUTAGES AND SHUTDOWN

- DO NOT DISRUPT OR SHUT DOWN LIFE SAFETY SYSTEMS, INCLUDING BUT NOT LIMITED TO POWER, DATA, WATER, SEWER AND FIRE ALARM SYSTEM, WITHOUT NOTICE TO OWNER AND AUTHORITIES HAVING JURISDICTION
- LIMIT SHUTDOWN OF UTILITIES TO 4 HOURS AT A TIME, ARRANGED AT LEAST 48 HOURS IN ADVANCE WITH THE OWNER
- LIMIT WORK TO NORMAL BUSINESS HOURS (8 AM – 5 PM MONDAY – FRIDAY) UNLESS WORKING IN THE CITY OFFICES. WORK PERFORMED IN THE CITY OFFICES TO BE DURING OFF BUSINESS HOURS.

# PROJECT SCHEDULE

Invitation to Bid Advertisement Plans Available	<u>Non-Mandatory Pre-Bid Meeting</u>	Deadline for Submission of Questions	Addendum Issued	Deadline for Submission of Bids
Wednesday January 15, 2025	Thursday January 23, 2025 (1:30pm EST)	Thursday February 6, 2025 (5:00pm EST)	Thursday, February 13, 2025 (5:00pm EST)	Thursday, February 20, 2025 (3:00pm EST)

## ADDENDA

- ALL ADDENDA WILL BE POSTED TO [WWW.PASSERO.COM/BIDS](http://WWW.PASSERO.COM/BIDS) IT IS THE BIDDERS RESPONSIBILITY TO CHECK THE WEBSITE(S) FOR ADDENDA PRIOR TO SUBMITTING THEIR BID.

## BID PROPOSALS

- ALL BIDDERS ARE REQUIRED TO COMPLETE & RETURN A COPY OF THE BID SECTION OF THE CONTRACT DOCUMENTS TO **CITY HALL, 201 N 2<sup>ND</sup> ST, PALATKA, FL 32177**, BY **3:00 PM (EST), THURSDAY, FEBRUARY 20, 2025**.

## CONTRACT AWARD

- THE OWNER INTENDS TO AWARD THE CONTRACT TO THE LOWEST BIDDER, BUT RESERVES THE RIGHT TO AWARD IN ANY MANNER DEEMED IN HIS SOLE DISCRETION TO BE IN THE OWNER'S BEST INTEREST
- THE OWNER RESERVES THE RIGHT TO WITHHOLD THE AWARD OF THE CONTRACT FOR A PERIOD NOT TO EXCEED **90 CALENDAR DAYS** FROM BID OPENING.

## CONTRACT TIME

- **360 CALENDAR DAYS** FROM NOTICE TO PROCEED WITH LIQUID DAMAGES OF **\$1,000 PER CALENDAR DAY** FOR EACH CALENDAR DAY IN EXCESS OF THE CONTRACT TIME.

# PROJECT SCHEDULE

- CONTRACTOR SHALL BEGIN NO LATER THAN TEN CALENDAR DAYS FROM ISSUANCE OF NOTICE TO PROCEED; ALL WORK MUST BE COMPLETED **WITHIN 360 CALENDAR DAYS OF NOTICE TO PROCEED.**
- THE ORIGINAL BID SUBMITTAL [**1 ORIGINAL, 1 HARD COPY, AND 1 ELECTRONIC COPY, (CD OR THUMB DRIVE)**] MUST BE DELIVERED TO CITY HALL IN A SEALED PACKAGE, CLEARLY MARKED ON THE OUTSIDE WITH THE NAME AND ADDRESS OF THE BIDDER, AND “**RESPONSE TO PALATKA ITB #2024-21**” AND ADDRESSED TO:

CITY OF PALATKA, FL  
ATTN: CITY CLERK'S OFFICE – **ITB #2024-21**  
201 N 2<sup>ND</sup> STREET  
PALATKA, FL 32177

- HAND DELIVERED SUBMITTALS TO BE TAKEN TO THE CLERK'S OFFICE AT THE ABOVE ADDRESS.

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architecture engineering

CITY of *Palatka*  
FLORIDA

# MISCELLANEOUS CONTRACT REQUIREMENTS

**CONTRACTOR PROJECT SCHEDULING & PROGRESS MEETINGS:** THE CONTRACTOR SHALL SUBMIT A CRITICAL PATH METHOD (CPM) SCHEDULE FOR ALL WORK ACTIVITIES, PRIOR TO COMMENCING WORK, AND PROVIDE UPDATES A MINIMUM OF TWICE PER MONTH. ON SITE WEEKLY PROGRESS MEETINGS SHALL BE REQUIRED FOR THE DURATION OF THE PROJECT; THE FREQUENCY MAY BE REDUCED IF APPROVED BY THE ENGINEER/ARCHITECT.

## **BIDDER QUALIFICATIONS (REQUIREMENT)**

- ALL EXHIBITS, SHALL BE INCLUDED WITH THE BIDDER'S PROPOSAL FOR THIS PROJECT.
- BIDDERS MUST SUBMIT WITH THE BID SUBMITTAL EVIDENCE OF CAPABILITIES TO COMPLETE THE PRICE MARTIN COMMUNITY CENTER FACILITY HARDENING PROJECT. THIS WILL INCLUDE A REFERENCE LIST OF SIMILAR PROJECTS (SCOPE & SIZE) SUCCESSFULLY COMPLETED IN THE PAST, A REFERENCE LIST, AND EQUIPMENT LIST, A LIST OF SUBCONTRACTORS, AND OTHER INFORMATION REQUESTED BY THE CITY OF PALATKA, FL. FAILURE TO SUBMIT QUALIFICATION INFORMATION WITH THE BID SUBMITTAL MAY RESULT IN REJECTION OF A BID.

# MISCELLANEOUS CONTRACT REQUIREMENTS

## BUILDING PERMITTING & IMPACT/CONCURRENCY FEES

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADMINISTERING ALL REQUIRED BUILDING & CONSTRUCTION PERMITTING APPLICATIONS WITH THE CITY.
- THE CONTRACTOR, WILL BE FINANCIALLY RESPONSIBLE FOR THE COST OF ALL REQUIRED PERMITS AND IMPACT/CONCURRENCY FEES WITH THE CITY.
- CONTRACTOR MUST OBTAIN A TRAILER FOR A FIELD OFFICE IF REQUIRED. EXISTING BUILDING CAN BE USED FOR PROJECT MEETINGS AT OWNER'S DISCRETION.

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architecture engineering

CITY of *Palatka*  
FLORIDA



# QUESTIONS, CLARIFICATIONS & INTERPRETATIONS

A BIDDER REQUIRING A CLARIFICATION OR INTERPRETATION OF THE PROJECT DOCUMENTS SHALL MAKE A WRITTEN REQUEST TO THE PROJECT MANAGER BY EMAIL AT THE FOLLOWING APPLICABLE ADDRESS:

**EMAIL ADDRESS: [CNARDONE@PASSERO.COM](mailto:CNARDONE@PASSERO.COM)**

PHONE INQUIRIES CAN BE DIRECTED TO CHRISTOPHER NARDONE AT  
**904-624-4211**

DEADLINE FOR SUBMISSION OF QUESTIONS MUST RECEIVED BY **THURSDAY, FEBRUARY 6, 2025, BY 5:00 PM (EST).**

**PASSERO**  
architecture engineering

CITY of *Palatka*  
FLORIDA

# QUESTIONS, CLARIFICATIONS & INTERPRETATIONS

ALL WRITTEN REQUESTS RECEIVED BY THE ABOVE LISTED DATE SHALL BE RESPONDED TO, & THE REPOSE SHALL BECOME PART OF THE CONTRACT DOCUMENTS.

PLEASE NOTE THAT ANY VERBAL RESPONSE TO QUESTIONS BY THE ARCHITECT/ENGINEER IS CONSIDERED UNOFFICIAL AND WILL NOT BECOME PART OF THE CONTRACT DOCUMENTS; THEREFORE, PLEASE SUBMIT ALL CONTRACT QUESTIONS IN WRITING REGARDLESS OF ANY VERBAL COMMUNICATION.

WRITTEN QUESTIONS/COMMENTS RECEIVED DURING THIS MEETING SHALL BE RECORDED AND OFFICIAL RESPONSES SHALL BE INCLUDED IN ADDENDUM NO. 1.



# QUESTIONS, CLARIFICATIONS & INTERPRETATIONS

DURING THE BIDDERS' REVIEW OF THE CONTRACT DOCUMENTS, ANY PROBLEMS RELATED TO THE FOLLOWING QUESTIONS SHOULD BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ARCHITECT/ENGINEER.

- **DID YOU DISCOVER ANY DISCREPANCIES BETWEEN THE PLANS & SPECIFICATIONS?**
- **ARE ALL ITEMS OF WORK AND REQUIRED TASKS TO COMPLETE THE JOB DESCRIBED ADEQUATELY IN THE CONTRACT DOCUMENTS?**
- **ARE THERE ANY ITEM(S) REQUIRED TO COMPLETE THE JOB THAT WAS NOT IDENTIFIED IN THE BID FORMS?**

PLEASE SUBMIT ANY SUCH ITEMS IN WRITING AS PREVIOUSLY DESCRIBED.



# CONTRACTOR QUESTIONS

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QUESTIONS TO BE GIVEN TO CHRISTOPHER NARDONE FOLLOWING THE MEETING.  
ALL QUESTIONS WILL BE ANSWERED IN AN ADENDUM.



# QUESTIONS & COMMENTS



SITE VISIT IMMEDIATELY FOLLOWING QUESTIONS/COMMENTS.

**PASSERO**  
architecture engineering

CITY of *Palatka*  
FLORIDA