

#### ADDENDUM NO. 1

## Palatka Kay Larkin Fire Station Bay Door and Window Wind Retrofit

Located at 500 N Moody Rd, Palatka, FL 32177

Tuesday, January 28, 2025

Architect of Record: Passero Associates, LLC

4730 Casa Cola Way, Suite 200

St. Augustine, FL 32095

(904) 224-7082

Christopher Nardone, AIA cnardone@passero.com



Passero Associates Project No. 20213160.0008

#### **ADDENDUM NO. 1**

## Palatka Kay Larkin Fire Station Bay Door and Window Wind Retrofit City of Palatka

Tuesday, January 28, 2025

The following items are clarifications, corrections, or additions to the contract documents. THIS ADDENDUM TAKES PRECEDENCE OVER THE ORIGINAL PARTS OF THE CONTRACT DOCUMENTS.

All the parts of the contract documents, not specifically modified by this or other addenda, remain in full force and effect.

Bidders shall thoroughly familiarize themselves with the contents of this Addendum before submitting bid proposals. IT SHALL BE THE BIDDER'S RESPONSIBILITY TO INFORM THE SUBCONTRACTORS, SUPPLIERS, MANUFACTURERS AND OTHER PARTIES PARTICIPATING IN THE WORK OF APPLICABLE REQUIREMENTS IN THIS ADDENDUM.

Bidders shall acknowledge receipt of this addendum, identified by number and date, on the Addenda Receipt form included in the Proposal Section of the Contract Documents and submitted as part of their Proposal. Failure to acknowledge receipt of Addendum may be grounds for rejection of the bid proposal.

Items amended to the Contract Documents are as follows:

#### **BID FORMS**

OMIT PAGES 29-44 and anything in reference to Davis-Bacon from the bid documents

#### **DRAWINGS – ARCHITECTURAL**

NOTE: Temporarily remove blinds and any other window coverings. Store and protect during construction. Replace in-kind.

#### **DRAWINGS – STRUCTURAL**

#### **DRAWINGS - MEP**

#### **BIDDERS QUESTIONS AND ANSWERS**

- Q1: I see Davis-Bacon is mentioned in the bid documents, will this be required?
- A1: No, Davis-Bacon is not required.
- Q2: Can we reuse the existing steel angles for the doors?
- A2: The existing steel angles are permitted to be reused if cleaned/prepped, primed, and painted.
- Q3: The garage doors come standard with primer only, will we need to provide any topcoat?
- A3: Yes, provide two coats paint, as recommended by manufacturer. Color selected by owner from full range of color selections.

#### ADDITIONAL DOCUMENTS INCLUDED

Pre-bid Meeting Sign-in Sheet

#### **ADDENDUM NO. 1**

# Palatka Kay Larkin Fire Station Bay Door and Window Wind Retrofit City of Palatka Tuesday, January 28, 2025

Pre-bid Meeting Presentation
Roof Reference Photos

**END OF ADDENDUM NO. 1** 

# Non-Mandatory Pre-Bid Meeting Attendance Log

January, 23 @ 11:00 AM Project No. 20213160.0008

Company	Address	Email	Phone
AKEA, Inc.	3603 NW 98 <sup>th</sup> St, Suite B, Gainesville, FL 32606	dramsey@akeainc.com	352-284-9271
Lifeline Construction	107 Broadleaf Lane, Saint Johns, FL 32259	erick@oplifeline.org	904-404-9977
Passero Associates	335 S Legacy Trail, B-102, St. Augustine, FL	kkmiecik@passero.com	904-224-7086
Passero Associates	335 S Legacy Trail, B-102, St. Augustine, FL	cnardone@pssero.com	904-624-4211
City of Palatka	201 N 2 <sup>nd</sup> St, Palatka, FL	cdominguezbrito@palatka-fl.gov	386-329-0100, ext. 203
City of Palatka	201 N 2 <sup>nd</sup> St, Palatka, FL	jverrechio@palatka-fl.gov	386-937-6636
	AKEA, Inc.  Lifeline Construction  Passero Associates  Passero Associates  City of Palatka	AKEA, Inc.  3603 NW 98 <sup>th</sup> St, Suite B, Gainesville, FL 32606  107 Broadleaf Lane, Saint Johns, FL 32259  Passero Associates  Passero Associates  Passero Associates  City of Palatka  3603 NW 98 <sup>th</sup> St, Suite B, Gainesville, FL 32606  107 Broadleaf Lane, Saint Johns, FL 32259  335 S Legacy Trail, B-102, St. Augustine, FL  201 N 2 <sup>nd</sup> St, Palatka, FL	AKEA, Inc.  3603 NW 98 <sup>th</sup> St, Suite B, Gainesville, FL 32606  Lifeline Construction  107 Broadleaf Lane, Saint Johns, FL 32259  Passero Associates  335 S Legacy Trail, B-102, St. Augustine, FL  235 S Legacy Trail, B-102, St. Augustine, FL  City of Palatka  201 N 2 <sup>nd</sup> St, Palatka, FL  dramsey@akeainc.com erick@oplifeline.org kkmiecik@passero.com cnardone@pssero.com  cnardone@pssero.com



#### CONTRACT DOCUMENTS FOR:

# HAZARD MITIGATION WIND RETROFIT PROJECT LOCATION MAP:

CITY OF PALATKA KAY LARKIN AIRPORT FIRE STATION #2 500 NORTH MOODY ROAD PALATKA, FLORIDA 32177

**JANUARY 14, 2025** 

DRAWING INDEX: SYMBOLS AND NOTES AD-103 FIRST AND SECOND FLOOR AD-203 DEMOLITION ELEVATIONS FIRST AND SECOND FLOOR DEMOLITION PLANS FIRST FLOOR PLAN AND DOOR SCHEDULE SECOND FLOOR PLAN AND WINDOW SCHEDULE



CLIENT:



201 N 2ND STREET PALATKA, FL 32177



HAZARD MITIGATION GRANT PROGRAM NO. DR-4486-106-R PASSERO PROJECT NO. 20213160.0008

**NON-MANDATORY** PRE-BID MEETING **JANUARY 23, 2025** 11:00 A.M.

## **AGENDA**

- INTRODUCTIONS & PROJECT LOCATION
- PROJECT COMPONENTS & DESCRIPTIONS
- CONTRACT TIME
- PROJECT SCHEDULE
- MISCELLANEOUS CONTRACT REQUIREMENTS
- QUESTIONS, CLARIFICATIONS & INTERPRETATIONS
- QUESTIONS & COMMENTS AT THIS TIME
- SITE VISIT





# **INTRODUCTIONS**

#### OWNER:

## **CITY OF PALATKA, FLORIDA**

CARLOS DOMINGUEZ BRITO, CITY ENGINEER
CHRIS TAYLOR, FIRE CHIEF
JOE VERRECHIO, INTERIM PUBLIC WORKS DIRECTOR

#### **FUNDING ASSISTANCE:**

#### FLORIDA COMMERCE

HAZARD MITIGATION GRANT PROGRAM

#### **ENGINEERING CONSULTANT:**

## **PASSERO ASSOCIATES**

CHRISTOPHER NARDONE, AIA, SENIOR PROJECT ARCHITECT KATIE KMIECIK, ASSOC. AIA, ARCHITECTURAL DESIGNER III



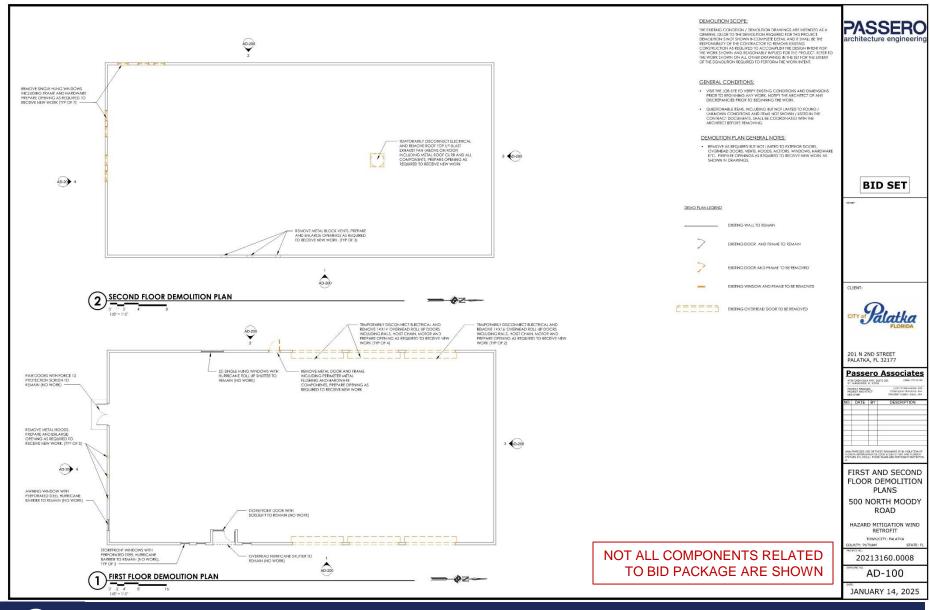


# PROJECT LOCATION

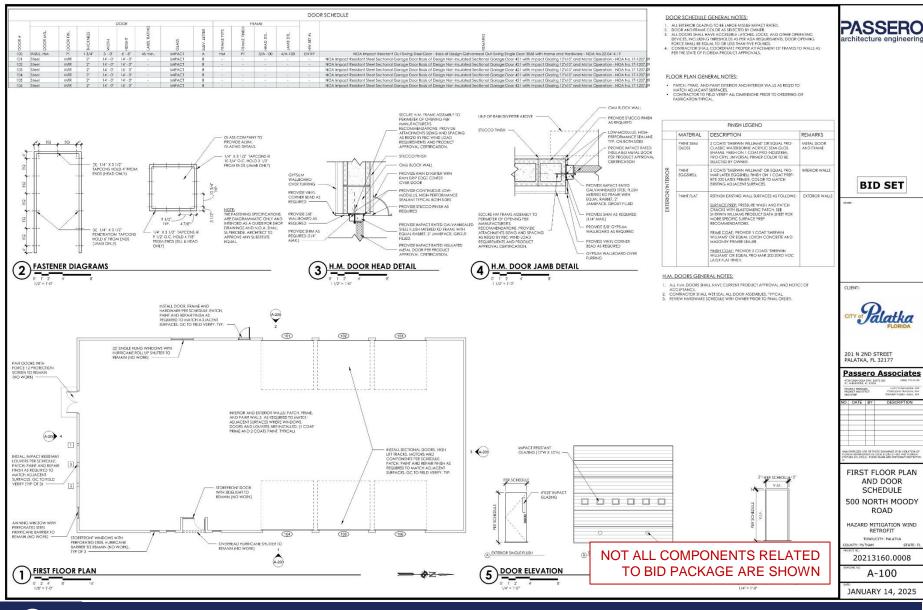


• PROJECT LOCATION: 500 NORTH MOODY RD, PALATKA, FL 32177

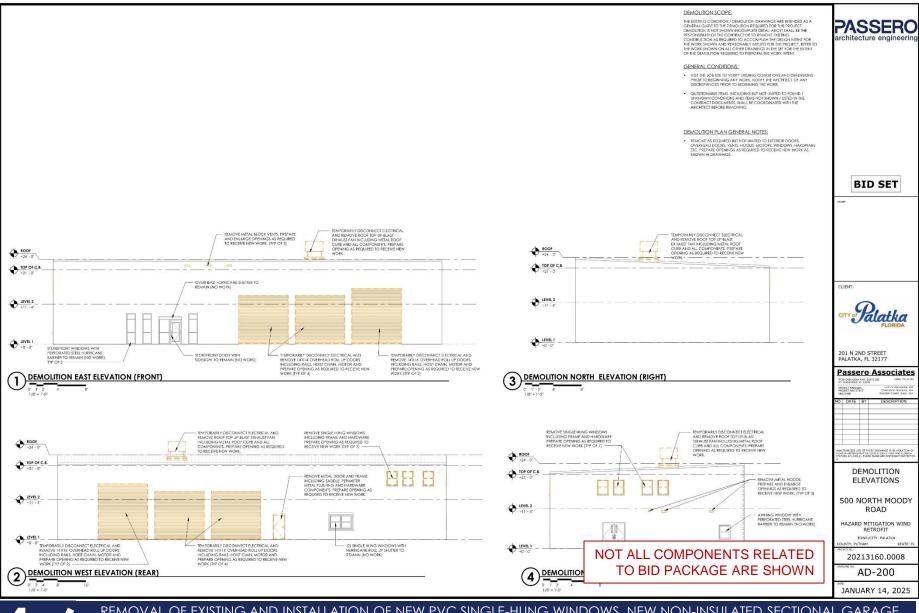
# PROJECT COMPONENTS – BID PACKAGE OVERVIEW



# PROJECT COMPONENTS - BID PACKAGE OVERVIEW



# PROJECT COMPONENTS – BID PACKAGE OVERVIEW



4-6

REMOVAL OF EXISTING AND INSTALLATION OF NEW PVC SINGLE-HUNG WINDOWS, NEW NON-INSULATED SECTIONAL GARAGE DOORS WITH IMPACT GLAZING AND MOTOR OPERATION, AND GALVANNEAL OUT-SWING SINGLE DOOR WITH FRAME AND HARDWARE.

# PROJECT COMPONENTS – BID FORM

BID FORM							
HAZARD MITIGATION WIND RETROFIT							
BASE BID							
ITEM	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST			
1	Mobilization.	1	LS				
2	Removal existing and install Rooftop Exhaust Vent with Curb Mount as shown on drawings.	1	LS				
3	Removal existing and install Extruded Aluminum Louvers as shown on drawings.	1	LS				
4	Removal existing and install PVC Single Hung Windows as shown on drawings.	1	L.S.				
5	Removal existing and install Non- Insulated Sectional Garage Doors with Impact Glazing and Motor Operation as shown on drawings.	1	LS				
6	Removal existing and install Galvanneal Out-swing Single Door with Frame and Hardware as shown on drawings.	1	LS				
TOTAL – BASE BID			LS				

Value: \$ \_\_\_\_ shall include material and labor, including General Contractor Overhead and Profit.

# OWNER OCCUPANCY

- OWNER INTENDS TO OCCUPY THE CITY OFFICES PORTION OF THE EXISTING BUILDING DURING THE ENTIRE CONSTRUCTION PERIOD
- •COMMUNICATE WITH OWNER TO MINIMIZE CONFLICT AND TO FACILITATE OWNER'S OPERATIONS SCHEDULE WORK TO ACCOMMODATE OWNER OCCUPANCY
- •LIMIT WORK TO NORMAL BUSINESS HOURS (8 AM 5 PM MONDAY FRIDAY) UNLESS WORKING IN THE CITY OFFICES. WORK PERFORMED IN THE CITY OFFICES TO BE DURING OFF BUSINESS HOURS.
- •KEEP ALL EXITS REQUIRED BY CODE OPEN DURING CONSTRUCTION PERIOD; PROVIDE TEMPORARY EXIT SIGNS IF ROUTES ARE TEMPORARILY ALTERED





## **UTILITY OUTAGES AND SHUTDOWN**

- DO NOT DISRUPT OR SHUT DOWN LIFE SAFETY SYSTEMS, INCLUDING BUT NOT LIMITED TO POWER, DATA, WATER, SEWER AND FIRE ALARM SYSTEM, WITHOUT NOTICE TO OWNER AND AUTHORITIES HAVING JURISDICTION
- •LIMIT SHUTDOWN OF UTILITIES TO 4 HOURS AT A TIME, ARRANGED AT LEAST 48 HOURS IN ADVANCE WITH THE OWNER





# PROJECT SCHEDULE

Invitation to Bid Advertisement Plans Available	Non-Mandatory Pre-Bid Meeting	Deadline for Submission of Questions	Addendum Issued	Deadline for Submission of Bids
	Thursday	Thursday	Thursday,	Thursday,
Wednesday	January 23,	February 6,	February 13,	February 20,
January 15, 2025	2025	2025	2025	2025
	(11:00am EST)	(5:00pm EST)	(5:00pm EST)	(3:00pm EST)

#### **ADDENDA**

ALL ADDENDA WILL BE POSTED TO <u>WWW.PASSERO.COM/BIDS</u> IT IS THE BIDDERS
RESPONSIBILITY TO CHECK THE WEBSITE(S) FOR ADDENDA PRIOR TO SUBMITTING THEIR
BID.

#### **BID PROPOSALS**

 ALL BIDDERS ARE REQUIRED TO COMPLETE & RETURN A COPY OF THE BID SECTION OF THE CONTRACT DOCUMENTS TO <u>CITY HALL, 201 N 2<sup>ND</sup> ST, PALATKA, FL 32177</u>, BY <u>3:00</u> <u>PM (EST), THURSDAY, FEBRUARY 20, 2025</u>.

#### **CONTRACT AWARD**

- THE OWNER INTENDS TO AWARD THE CONTRACT TO THE LOWEST BIDDER, BUT RESERVES
  THE RIGHT TO AWARD IN ANY MANNER DEEMED IN HIS SOLE DISCRETION TO BE IN THE
  OWNER'S BEST INTEREST
- THE OWNER RESERVES THE RIGHT TO WITHHOLD THE AWARD OF THE CONTRACT FOR A
  PERIOD NOT TO EXCEED 90 CALENDAR DAYS FROM BID OPENING.

#### **CONTRACT TIME**

 120 CALENDAR DAYS FROM NOTICE TO PROCEED WITH LIQUID DAMAGES OF \$500 PER CALENDAR DAY FOR EACH CALENDAR DAY IN EXCESS OF THE CONTRACT TIME.

# PROJECT SCHEDULE

- CONTRACTOR SHALL BEGIN NO LATER THAN TEN CALENDAR DAYS FROM ISSUANCE OF NOTICE TO PROCEED; ALL WORK MUST BE COMPLETED <u>WITHIN 120</u> <u>CALENDAR DAYS OF NOTICE TO PROCEED</u>.
- THE ORIGINAL BID SUBMITTAL [1 ORIGINAL, 1 HARD COPY, AND 1 ELECTRONIC COPY, (CD OR THUMB DRIVE)] MUST BE DELIVERED TO CITY HALL IN A SEALED PACKAGE, CLEARLY MARKED ON THE OUTSIDE USING RED INK, "RESPONSE TO INVITATION TO BID ITB #2024-22 FOR PALATKA KAY LARKIN FIRE STATION BAY DOOR AND WIND RETROFIT" AND ADDRESSED TO:

CITY OF PALATKA, FL ATTN: CITY CLERK'S OFFICE – **ITB #2024-22** 201 N 2<sup>ND</sup> STREET PALATKA, FL 32177

 HAND DELIVERED SUBMITTALS TO BE TAKEN TO THE CLERK'S OFFICE AT THE ABOVE ADDRESS.





# MISCELLANEOUS CONTRACT REQUIREMENTS

CONTRACTOR PROJECT SCHEDULING & PROGRESS MEETINGS: THE CONTRACTOR SHALL SUBMIT A CRITICAL PATH METHOD (CPM) SCHEDULE FOR ALL WORK ACTIVITIES, PRIOR TO COMMENCING WORK, AND PROVIDE UPDATES A MINIMUM OF TWICE PER MONTH. ON SITE WEEKLY PROGRESS MEETINGS SHALL BE REQUIRED FOR THE DURATION OF THE PROJECT; THE FREQUENCY MAY BE REDUCED IF APPROVED BY THE ENGINEER/ARCHITECT.

## **BIDDER QUALIFICATIONS (REQUIREMENT)**

- ALL EXHIBITS, SHALL BE INCLUDED WITH THE BIDDER'S PROPOSAL FOR THIS PROJECT.
- BIDDERS MUST SUBMIT WITH THE BID SUBMITTAL EVIDENCE OF CAPABILITIES TO COMPLETE THE PALATKA KAY LARKIN FIRE STATION BAY DOOR AND WINDOW WIND RETROFIT PROJECT. THIS WILL INCLUDE A REFERENCE LIST OF SIMILAR PROJECTS (SCOPE & SIZE) SUCCESSFULLY COMPLETED IN THE PAST, A REFERENCE LIST, AND EQUIPMENT LIST, A LIST OF SUBCONTRACTORS, AND OTHER INFORMATION REQUESTED BY THE CITY OF PALATKA, FL. FAILURE TO SUBMIT QUALIFICATION INFORMATION WITH THE BID SUBMITTAL MAY RESULT IN REJECTION OF A BID.





# MISCELLANEOUS CONTRACT REQUIREMENTS

#### **BUILDING PERMITTING & IMPACT/CONCONCURRENCY FEES**

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADMINISTERING ALL REQUIRED BUILDING & CONSTRUCTION PERMITTING APPLICATIONS WITH THE CITY.
- THE CONTRACTOR, WILL BE FINANCIALLY RESPONSIBLE FOR THE COST OF ALL REQUIRED PERMITS AND IMPACT/CONCURRENCY FEES WITH THE CITY.
- CONTRACTOR MUST OBTAIN A TRAILER FOR A FIELD OFFICE IF REQUIRED. EXISTING BUILDING CAN BE USED FOR PROJECT MEETINGS AT OWNER'S DISCRETION.





# QUESTIONS, CLARIFICATIONS & INTERPRETATIONS

A BIDDER REQUIRING A CLARIFICATION OR INTERPRETATION OF THE PROJECT DOCUMENTS SHALL MAKE A WRITTEN REQUEST TO THE PROJECT MANAGER BY EMAIL AT THE FOLLOWING APPLICABLE ADDRESS:

EMAIL ADDRESS: <a href="mailto:cnarpone@passero.com">cnarpone@passero.com</a>

PHONE INQUIRIES CAN BE DIRECTED TO CHRISTOPHER NARDONE AT 904-624-4211

DEADLINE FOR SUBMISSION OF QUESTIONS MUST RECEIVED BY THURSDAY, FEBRUARY 6, 2025, BY 5:00 PM (EST).





# QUESTIONS, CLARIFICATIONS & INTERPRETATIONS

ALL WRITTEN REQUESTS RECEIVED BY THE ABOVE LISTED DATE SHALL BE RESPONDED TO, & THE REPONSE SHALL BECOME PART OF THE CONTRACT DOCUMENTS.

PLEASE NOTE THAT ANY VERBAL RESPONSE TO QUESTIONS BY THE ARCHITECT/ENGINEER IS CONSIDERED UNOFFICIAL AND WILL NOT BECOME PART OF THE CONTRACT DOCUMENTS; THEREFORE, PLEASE SUBMIT ALL CONTRACT QUESTIONS IN WRITING REGARDLESS OF ANY VERBAL COMMUNICATION.

WRITTEN QUESTIONS/COMMENTS RECEIVED DURING THIS MEETING SHALL BE RECORDED AND OFFICIAL RESPONSES SHALL BE INCLUDED IN ADDENDUM NO. 1.





# QUESTIONS, CLARIFICATIONS & INTERPRETATIONS

DURING THE BIDDERS' REVIEW OF THE CONTRACT DOCUMENTS, ANY PROBLEMS RELATED TO THE FOLLOWING QUESTIONS SHOULD BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ARCHITECT/ENGINEER.

- •DID YOU DISCOVER ANY DISCREPANCIES BETWEEN THE PLANS & SPECIFICATIONS?
- •ARE ALL ITEMS OF WORK AND REQUIRED TASKS TO COMPLETE THE JOB DESCRIBED ADEQUATELY IN THE CONTRACT DOCUMENTS?
- •ARE THERE ANY ITEM(S) REQUIRED TO COMPLETE THE JOB THAT WAS NOT IDENTIFIED IN THE BID FORMS?

PLEASE SUBMIT ANY SUCH ITEMS IN WRITING AS PREVIOUSLY DESCRIBED.





CONTRACTOR QUESTIONS	

QUESTIONS TO BE GIVEN TO CHRISTOPHER NARDONE FOLLOWING THE MEETING.
ALL QUESTIONS WILL BE ANSWERED IN AN ADENDUM.





# **QUESTIONS & COMMENTS**



SITE VISIT IMMEDIATELY FOLLOWING QUESTIONS/COMMENTS.





