

Invitation to Bid (ITB 2024-22)

Palatka Kay Larkin Fire Station Bay Door and Window Wind Retrofit

The City of Palatka hereby requests bids from responsible firms for Fire Station Bay Door and Window Wind Retrofit. The Project, located at 500 N Moody Rd, Palatka, FL 32177, generally consists of Hazard Mitigation Wind Retrofit to the existing Fire Station No. 2 as required to upgrade existing openings to meet current code requirements for wind and hurricane protection.

The project is a part of a Hazard Mitigation Grant Program Project consisting of, but not limited to, the following scope of work:

1. Removal existing and install Rooftop Exhaust Vent with Curb Mount as shown on drawings.
2. Removal existing and install Extruded Aluminum Louvers as shown on drawings.
3. Removal existing and install PVC Single Hung Windows as shown on drawings.
4. Removal existing and install Non-Insulated Sectional Garage Doors with Impact Glazing and Motor Operation as shown on drawings.
5. Removal existing and install Galvanneal Out-swing Single Door with Frame and Hardware as shown on drawings.

All parties interested in submitting a bid to perform the contracted work must register their name, email address, mailing address, and telephone number with Passero Associates by emailing awitt@passero.com to receive any future changes, additions, addendums or notices concerning this ITB. The City reserves the right to enter into agreements with multiple respondents, waive any irregularities submitted, reject any and/or all submittals, re-advertise, and accept any submittals deemed to be in the best interest of the City.

Advertisement Date: Tuesday, January 14, 2025

Pre-bid conference: Thursday, January 23, 2025 @ 11:00AM
(Non-Mandatory) Palatka Kay Larkin Fire Station
500 N Moody Road
Palatka, FL 32177

Last day for Questions: Thursday, February 6, 2025 @ 5:00PM

Addendum Issued: Thursday, February 13, 2025 by 5:00PM

Bid Deadline: **Thursday, February 20, 2025 @ 3:00PM**

Contact: Christopher Nardone, Senior Project Architect
Passero Associates
335 S. Legacy Trail, B-102, St. Augustine, FL 32092
cnardone@passero.com
(904) 224-7082

Any qualified individual or firm desiring to perform the described services shall submit one (1) original and one (1) digital copy on a flash drive in a sealed envelope marked with the following statement using red ink: **“RESPONSE TO INVITATION TO BID TBD FOR**

PALATKA KAY LARKIN FIRE STATION BAY DOOR AND WINDOW WIND RETROFIT. Late submittals will be returned unopened. Submittals will be opened as soon as possible after the submission deadline. Evaluation and selection will occur in accordance with the appropriate requirements at a time and place to be determined. The City of Palatka reserves the right to reject any and all submittals, to waive any informalities or irregularities in the ITB process and to award the contract(s) in the best interest of the City.