

**ADDENDUM NO. 1**  
**Bid Reference No. 15J.0009**  
**GPR Event ID PE-63700-NONST-2025-000000009**  
**Cook County Board of Commissioners**



**TERMINAL ENTRANCE, LIGHTING, AND  
MARKING IMPROVEMENTS**  
at  
**Cook County Airport (15J)**

**Bid Advertisement Date: January 29, 2025**  
**Addendum No. 1 Issue Date: February 11, 2025**

PREPARED BY:  
PASSERO ASSOCIATES, LLC

**PASSERO**  
engineering architecture

3855 Shallowford Road, Suite 310  
Marietta, GA 30062

Passero Project No. 20182617.0009  
GDOT Project No. AP024-9074-31(075) Cook  
PID – T008658

**ADDENDUM NO. 1**  
**Terminal Entrance, Lighting, And Marking Improvements**  
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The following items are clarifications, corrections, or additions to the contract documents. **THIS ADDENDUM TAKES PRECEDENCE OVER THE ORIGINAL PARTS OF THE CONTRACT DOCUMENTS.**

All the parts of the contract documents, not specifically modified by this or other addenda, remain in full force and effect.

Bidders shall thoroughly familiarize themselves with the contents of this Addendum before submitting bid proposals. **IT SHALL BE THE BIDDER'S RESPONSIBILITY TO INFORM THE SUBCONTRACTORS, SUPPLIERS, MANUFACTURERS, AND OTHER PARTIES PARTICIPATING IN THE WORK OF APPLICABLE REQUIREMENTS IN THIS ADDENDUM.**

Bidders shall acknowledge receipt of this addendum, identified by number and date, on the Addenda Receipt form included in the Proposal Section of the Contract Documents and submitted as part of their Proposal. Failure to acknowledge receipt of Addendum may be grounds for rejection of the bid proposal.

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**QUESTIONS FROM BIDDERS & RESPONSES:**

Questions and answers contained herein additionally modify the contract documents and are hereby incorporated by being made part of this addendum. The following are responses to questions received:

**Question 1**

Can you please provide the CAD files or post them to the website for use in quantity takeoffs?

**Response 1**

No, the CAD files will not be provided. The contractor shall use the Bid Form (pages PD-4 through PD-6 of the proposal documents), the project plan set, and the project technical specifications to prepare their bid proposals.

**OTHER ITEMS**

1. Questions must be directed to Tiffany King ([tking@passero.com](mailto:tking@passero.com)); and must be received no later than Thursday, February 13, 2025, at 5:00pm in order to receive a response.
2. Bid Documents must be obtained via the Passero Associates website, [www.passero.com](http://www.passero.com), under the "BIDS" tab. There is no cost to download the documents.

**ATTACHMENTS**

1. Non-mandatory pre-bid meeting notes and attendance list.

**End of Addendum No. 1**

## PRE-BID MEETING NOTES

Terminal Entrance, Lighting, and Marking  
Improvements  
Cook County Airport (15J)  
Microsoft Teams

Monday, February 10, 2025, 11:00 AM  
GDOT Proj. No. AP024-9074-31(075)  
PA Proj. No. 20182617.0009

### A. Key Contacts

Name, Role	Representing	Phone	E-mail
Jerry Connell Airport Manager	Cook County Airport	(229) 507-1340	jerry.connell@cookcountygga.us
Randy Lane County Manager	Cook County Board of Commissioners	(229) 896-2266	randy.lane@cookcountygga.us
Jeffrey Griffith Project Manager	GDOT Aviation Programs	(912) 269-1594	JGriffith@dot.ga.gov
Michael Joseph Program Manager	Passero Associates	(678) 778-1035	mjoseph@passero.com
Cooper Ridge Project Manager	Passero Associates	(404) 618-6471	cridge@passero.com

### B. Project Description

- The project consists of the terminal entrance road, parking lot, and apron pavement rejuvenation, entrance road, parking lot, and apron area lighting, and entrance and apron pavement re-marking.
- All work shall be done in strict accordance with the Construction Plans, Contract Documents, and Technical Specifications.
- Contractor is responsible for all construction layout and staking.
- Contractor is responsible for engaging an independent testing laboratory for quality control project tests.
- Contractor is responsible for providing post-construction field notes/record drawings to the Engineer.

### C. Project Schedule

- An addendum that includes meeting notes and the sign-in sheet from today's meeting will be issued.
- Please e-mail your name, company name, phone number, and e-mail address to Tiffany King at [tking@passero.com](mailto:tking@passero.com) so Passero can compile and issue a sign-in sheet for the virtual meeting.
- Questions related to the project are due by 5:00pm on Thursday, 2/13/2025.
- An addendum that addresses questions received by the deadline shall be issued on Monday, 2/17/2025.
- Bids are due by Thursday, 2/27/2025, at 2:00pm local time. Bids received after that date and time will be returned unopened.
- Are there any airport events that we need to account for that may affect construction scheduling?

### D. Contract Time

- All work shall be completed within the given time frame: 90 Calendar Days
- All punch list items resulting from site inspections must be completed within the given contract time.
- If the project is not completed within the given contract time, liquidated damages in the amount of \$1,000.00 per calendar day may be assessed.
- Contractor is responsible for requesting stop work periods. Requests must be made in writing (e-mail is acceptable) to the engineer.
- An allowance for holidays and weather are accounted for in the contract time.
- No night/weekend work shall be performed without prior approval by engineer and airport management.

## **E. Bid Requirements**

- a. Please refer to the Instructions to Bidders section of the bid documents.
- b. Please note that, effective July 1, 2008, all general contractors must have a current valid license from the State Licensing Board for Residential and General Contractors, unless specifically exempted from holding such license pursuant to Georgia law, O.C.G.A Section 43-41-17.
- c. A complete set of bid documents is available via the Passero Associates website, [www.passero.com](http://www.passero.com), under the "BIDS" tab. There is no cost to download the bid documents.
- d. Bidders must download the bid documents via the "BIDS" tab on Passero's website to receive addenda and contract notices.
- e. Bidders are responsible for familiarizing themselves with the project site before submitting a bid.
- f. Bids must be submitted via mail, delivery service, or hand delivered. Addresses for mailing, shipping, and hand delivery are provided in the Instructions to Bidders.
- g. Please submit one (1) original bid (hard copy) and one (1) electronic copy on a USB flash drive.
- h. A bid bond in the amount of 5% of the total bid must accompany your bid.
- i. Please make sure to acknowledge receipt of all addenda on the bid form.

## **F. Federal Requirements**

- a. As the project is funded in part with federal funds, bidders are to familiarize themselves and comply with all federal regulations and requirements that apply to federally funded projects (e.g. Buy American, Davis-Bacon Act, Drug Free Workplace, Equal Employment Opportunity).
- b. A Disadvantaged Business Enterprise (DBE) utilization goal of 5.66% has been established for this project.

## **G. Contract Award**

- a. Award of a contract shall be dependent on the receipt of a grant with sufficient funding to perform the subject work from GDOT.
- b. Sponsor reserves the right to reject the bid of any bidder who does not pass the evaluation of responsiveness and responsibility to the sponsor's satisfaction.
- c. Sponsor will award a contract to the lowest responsive and responsible bidder that the sponsor determines will be in the best interest of the project.
- d. Sponsor will issue a Notice of Award to the successful bidder within 90 calendar days after the bid opening.
- e. Prior to execution of a contract between the sponsor and contractor, the contractor shall furnish a copy of their Certificate(s) of Insurance in accordance with the contract documents.

## **H. Permitting**

- a. Contractor is responsible for obtaining all permits necessary to access the project site and perform the work, unless noted otherwise below.
- b. FAA
  - i. Passero submitted the required 7460-1 notices for FAA review on 1/20/2025. FAA review of cases may take up to 120 calendar days. Construction will not commence until the FAA determines that the agency has no objection to the construction conditions depicted in the bid plans.
  - ii. Equipment height shall be no greater than 50', unless prior authorization has been given by the engineer and FAA.
- c. GDOT Aviation Programs staff have reviewed and approved the bid documents.
- d. The GDOT Area Office has reviewed and approved the bid documents.

## **I. Utility Locations**

- a. Contractor is responsible for requesting a utility locate through the Georgia 811 system.

- b. Contractor is responsible for field-locating all utilities in the project area.
- c. Damage done to existing utilities shall be repaired by the contractor at no additional cost to the project.
- d. If damage is done to existing electrical cables or fixtures, the contractor must immediately notify airport management and construction observation personnel.

**J. Airport Safety & Security**

- a. There is no higher priority than the safety of individuals working on or using the airport.
- b. Contractor shall become familiar with the Construction Safety and Phasing Plans.
- c. Please be aware that there may be other contractors or airport personnel working on or near the airport.
- d. If/when work is conducted inside the airport perimeter fence and in or nearby active airport operations areas:
  - i. Construction equipment and vehicles shall display a flashing/rotating amber light on top of the vehicle.
  - ii. Contractor shall maintain a charged airfield radio within hearing range to monitor airport traffic.
  - iii. Contractor shall clean and sweep all active airport pavement as often as necessary to keep the pavement free of debris.
- e. Contractor is responsible for the placement, maintenance, and removal of low-profile airport barricades.
- f. Contractor shall confine vehicle and personnel movement to the work areas and staging area indicated on the plans.
- g. No trash, litter, or food shall be left on airport property.
- h. At the end of each workday, contractor shall move all equipment from the work area to the designated staging area. Contractor shall also perform an inspection of the project site to ensure that all equipment and materials have been moved to the staging area.
- i. Contractor must check in with airport management when arriving and leaving each day.
- j. Airport fencing & gates shall remain closed whenever practical, other than to allow passage of authorized vehicles/personnel.

**K. Sponsor Comments**

**L. GDOT Aviation Comments**

**M. Questions?**

- a. Please note that any answers provided at today's meeting are not to be considered official answers.
- b. Questions must be submitted via e-mail to Tiffany King at [tking@passero.com](mailto:tking@passero.com) by 5:00pm on Thursday, 2/13/2025.

**N. Site Walk-Through**

- a. After today's meeting, site visits should be coordinated through the Cook County Airport Management, Jerry Connell / [jerry.connell@cookcountyga.us](mailto:jerry.connell@cookcountyga.us) / (229) 507-1340.



**VIRTUAL PRE-BID MEETING ATTENDANCE LIST**

Terminal Entrance, Lighting, and Marking Improvements  
 Cook County Airport (15J)  
 Microsoft Teams

Monday, February 10, 2025, 11:00 AM  
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Jerry Connell	Cook County Airport	(229) 507-1340	jerry.connell@cookcountyga.us
Michael Joseph	Passero Associates	(678) 778-1035	mjoseph@passero.com
Cooper Ridge	Passero Associates	(404) 618-6471	cridge@passero.com
Brad Wentte	Passero Associates	(904) 307-7024	bwente@passero.com
Tiffany King	Passero Associates	(470) 970-5846	tking@passero.com
Zach Dasher	Reames & Son Construction Co., Inc.	(229) 549-5822	zdasher@reamesandson.com

