

Invitation to Bid (ITB 2024-21)

Price-Martin Facility Hardening

The City of Palatka was awarded the Community Development Block Grant-Mitigation (CDBG-MIT) funding to harden the Price-Martin Community Center under the Critical Facility Hardening Program therefore is seeking bids to convert the existing building into an emergency shelter. The project involves the following but not limited to:

- Removal and proper disposal of existing roof membranes, mechanical curbs, flashing and insulation down to roof deck including temporary removal of roof equipment.
- Add structure systems and install new, rigid insulation roof system and flashing to meet local hurricane and building codes, including installation of new curbs (per code); reinstalling of rooftop equipment and electric disconnects; extension of plumbing vents; and relocations of communication cable.
- Make structural modifications to the existing exterior concrete block walls in accordance with design drawings to meet local hurricane and building codes.
- Note existing construction drawings show that vermiculite was used within the concrete block cells that do not have brick veneer. According to the EPA vermiculite may contain asbestos therefore the city is currently engaging a certified testing agency to verify if the vermiculite exists and if it contains asbestos. The results will be addressed during the bidding process.
- Access to install structural modifications from the exterior side of the concrete block walls may require temporary removal of existing brick veneer and precast elements, including pruning back or temporary removal of landscape to be replaced in kind.
- Access to install structural modifications from the interior side of the concrete block walls may be require the following:
 - Temporary removal of acoustic ceiling tile system including batt insulation and electric fixtures. Acoustic ceiling tile system and electrical fixtures shall be replaced in kind.
 - Existing batt insulation to be disposed of and will not be required to be reinstalled in existing ceiling. Contractor to provide 192 square feet (3 cases of plain white 2x4 lay-in ceiling tile) of acoustic tile to allow for replacement of damaged tile.
 - Interior floors and base to be protected (no work). Access to top of perimeter footings shall be from the exterior only.
 - Temporary removal of plumbing fixtures, accessories and equipment in the toilet rooms and kitchen area to be required in kind.
 - Prior to cutting into any walls utilities within walls should be located including being temporarily turned off.
- Installation of new NOA approved hurricane screen wall to protect existing equipment to meet local hurricane and building code, including the following:

- Installation of equipment will require rotation of existing rooftop unit on new curb to accommodate required equipment access per code, therefore requiring reconfiguration of HVAC ductwork as required to maintain existing mechanical system balance.
- Remove and properly dispose of existing exterior doors and replace with like sized NOA approved hurricane impact resistant doors as follows:
 - (Two) hollow metal pair doors and frame/saddle.
 - (One) hollow metal door and frame/saddle.
 - (Two) Storefront pair doors with transom glazing and frame/saddle.
 - (Two) Storefront doors and frame/saddle.
- Remove and properly dispose of three (3) existing exterior windows and replace with like-size NOA approved hurricane impact resistant windows.
- Restore exterior finishes disturbed during roof, wall, window and door installation with caulking and painting surfaces.
- Restore interior finishes disturbed during roof, wall, HVAC, window and door installation with caulking and painting surfaces.
- Installation of a new natural gas emergency electric generator commensurate with design requirements, including transfer switch, associated electrical upgrades, concrete generator pad and hurricane rated code compliant enclosure.

All parties interested in submitting a bid to perform the contracted work must register their name, email address, mailing address, and telephone number with Passero Associates by emailing awitt@passero.com to receive any future changes, additions, addendums or notices concerning this ITB.

Advertisement Date: Tuesday, January 14, 2025
 Pre-bid conference: Thursday, January 23, 2025 @ 11:00AM
 (Non-Mandatory) Price-Martin Community Center
 220 North 11th Street
 Palatka, FL 32177

Last day for Questions: Thursday, February 6, 2025 @ 5:00PM
Addendum Issued: Thursday, February 13, 2025 by 5:00PM
Bid Deadline: **Thursday, February 20, 2025 @ 3:00PM**

Contact: Christopher Nardone, Senior Project Architect
 Passero Associates
 335 S. Legacy Trail, B-102, St. Augustine, FL 32092
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 (904) 224-7082

Any qualified individual or firm desiring to perform the described services shall submit one (1) original and one (1) digital copy on a flash drive in a sealed envelope marked with the following statement using red ink: “**RESPONSE TO INVITATION TO BID TBD FOR**

PRICE-MARTIN FACILITY HARDENING Late submittals will be returned unopened. Submittals will be opened as soon as possible after the submission deadline. Evaluation and selection will occur in accordance with the appropriate requirements at a time and place to be determined. The City of Palatka reserves the right to reject any and all submittals, to waive any informalities or irregularities in the ITB process and to award the contract(s) in the best interest of the City.